

Derman, Barbara (DHHS)

From: Cliff <ra-finance@comcast.net>
Sent: Wednesday, January 06, 2016 5:10 PM
To: FSRMDHHS
Cc: Derman, Barbara (DHHS); Dunbar, Paulette Dobynes (DHHS); Tom Lang
Subject: Michigan Expenses - Nov-2015
Attachments: MI FSR & Expenses November 2015.pdf

Please see attached Real Alternatives Michigan FSR for November 2015.

Best Regards,
Cliff McKeown

Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Friday, January 08, 2016 8:33 AM
To: McCool, Matthew (DHHS); FSRMDHHS
Cc: Hensler, Jeanette (DHHS); Dunbar, Paulette Dobynes (DHHS)
Subject: FW: Real Alternatives FSR
Attachments: RealAlternativesFSRNov15.pdf

Good morning, Attached please find the Real Alternatives FSR for Nov.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: Stiles, Judy L. (DHHS)
Sent: Friday, January 08, 2016 8:13 AM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Subject: Real Alternatives FSR

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	Of 1
Local Agency Name Real Alternatives Street Address 7810 Allentown Blvd, Ste 304 City, State, Zip Code Harrisburg PA 17112		Program MI Pregnancy & Parenting Support Services Report Period 1-Nov-15 Thru 30-Nov-15 <input type="checkbox"/> Final	Date Prepared 12/22/15 FE ID Number 23-2868660	
		Agreement Period 1-Oct-13 Thru 30-Sep-16		
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	2,681.65	100,678.85	179,750.00	79,071.15
Services Expenses	20,414.82	513,949.89	1,320,250.00	806,300.11
8. TOTAL DIRECT	29,096.47	614,628.74	1,500,000.00	885,371.26
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	29,096.47	614,628.74	1,500,000.00	885,371.26
SOURCE OF FUNDS:				
11. State Agreement	29,096.47	014,628.74	1,600,000.00	885,371.26
12. Local				
13. Federal				
14. Other				
15. Fees & Collections				
16. TOTAL FUNDING	29,096.47	614,628.74	1,600,000.00	885,371.26
<p>CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.</p>				
Authorized Signature <i>Clifford W. McKeown</i>	Date 12/22/15	Title Vice President - Administration		
Contact Person Name Clifford W. McKeown	Telephone Number 717.541.7833			

FOR STATE OFFICE USE ONLY

	Advanc	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message:

Authority: P.A. 368 of 1978 Completion: is a condition of Reimbursement	The Department of Community Health is an equal opportunity, employer, services, and programs provider.
DCH-0384(E) (Rev. 4/04) (Excel) Previous Edition Obsolete	

*Review and Approved
1/7/2016
Batai S. Sankar*

Real Alternatives
 Actual Administrative Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Budgeted Dollars Revised 6/25/15	Budgeted Dollars 10/1/15 - 09/30/16	Previous YTD	November 2015	YTD FY 13-15	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	35,000.00	18,000.00	35,921.63	1,160.10	37,091.73	(2,081.73)	18,000.00
VP - Administration	6,923.00	9,000.00	8,382.66	491.52	8,874.18	(1,951.18)	9,000.00
Assistant Director of Finance	1,177.00	-	1,776.83	-	1,776.83	0.12	-
Accountant	2,839.00	2,760.00	2,581.35	10.26	2,591.60	203.40	2,750.00
Bookkeeper	1,400.00	2,500.00	1,260.48	51.56	1,312.04	87.96	2,500.00
Professional Development	624.00	1,000.00	252.08	-	292.08	371.92	1,000.00
Accrued Vacation & Sick	238.00	-	-	-	-	238.00	-
Payroll Taxes	3,830.00	2,750.00	2,730.32	54.56	2,734.88	1,615.12	2,750.00
Workers Compensation Insurance	385.00	200.00	213.10	10.10	273.20	61.80	200.00
Pension	1,950.00	1,600.00	1,287.48	48.01	1,335.57	631.43	1,500.00
Employee Group Insurance	11,099.00	8,000.00	11,840.82	82.83	11,923.65	(193.65)	8,000.00
Job Advertising	100.00	1,000.00	-	-	-	100.00	1,000.00
New Employee Screening	150.00	500.00	-	-	-	150.00	500.00
Total Personnel	66,107.00	47,200.00	66,245.80	1,909.01	68,155.81	(2,018.81)	47,200.00
Operating							
Consulting	1,520.00	3,000.00	2,205.22	-	2,205.22	314.78	3,000.00
Legal	100.00	1,000.00	-	-	-	400.00	1,000.00
Postage/Shipping	1,000.00	2,000.00	778.58	45.47	824.05	175.95	2,000.00
Auditing	2,500.00	2,500.00	2,449.00	124.01	2,573.00	(173.00)	2,500.00
Travel/Lodging	500.00	500.00	312.69	-	312.68	187.32	500.00
Rent	1,000.00	10,000.00	7,323.54	370.25	7,693.79	(693.79)	10,000.00
Telephone Service	1,650.00	1,000.00	1,563.09	85.67	1,648.76	1.24	1,000.00
General Business Liability Insurance	520.00	500.00	346.30	38.49	361.79	135.21	500.00
Insurance- Directors & Officers	850.00	1,000.00	853.49	45.01	898.51	(18.54)	1,000.00
Office Expense	4,018.00	9,300.00	3,709.99	71.48	3,781.47	216.53	9,300.00
Computer Resources	12,175.00	1,500.00	11,839.00	-	11,839.00	776.00	1,500.00
Total Operating	33,143.00	32,300.00	31,440.89	760.41	32,201.30	931.70	32,300.00
Equipment							
Equipment Service Contracts	507.60	500.00	309.51	12.23	321.74	178.26	500.00
Total Administrative Expenses	99,750.00	80,000.00	97,997.20	2,681.65	100,678.85	(928.85)	80,000.00

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Revised Budget Dollars 6/25/15	Budgeted Dollars 10/1/15 - 09/30/16	Previous YTD	November 2015	YTD FY 13-15	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	25,700.00	15,000.00	29,319.86	1,334.90	30,654.76	(4,954.76)	15,000.00
Services Coordinator	5,915.00	3,000.00	3,542.72	189.24	3,731.96	2,183.04	3,000.00
Services Assistance	535.00	500.00	446.45	3.77	450.22	134.78	500.00
Service Provider Approval	5,100.00	5,000.00	5,164.67	473.72	5,638.39	(538.39)	5,000.00
Billing Coordinator	3,500.00	3,500.00	3,769.10	238.00	4,057.10	(557.10)	3,500.00
Service Provider Monitoring	3,000.00	3,000.00	6,120.93	312.57	6,133.50	(3,433.50)	3,000.00
Hotline Counselor	945.00	1,000.00	525.87	15.67	541.54	303.46	1,000.00
Accrued Vacation & Sick	112.00					118.00	
Payroll Taxes	3,400.00	2,750.00	3,572.03	95.06	3,657.09	(267.09)	2,750.00
Workers Compensation Insurance	192.00	150.00	171.16	8.26	179.42	12.58	150.00
Pension	1,219.00	1,250.00	1,097.91	71.97	1,169.91	49.09	1,250.00
Employee Group Insurance	7,650.00	5,000.00	7,511.99	51.68	7,563.67	89.31	5,000.00
Total Personnel	57,224.00	40,150.00	61,242.72	2,844.84	64,087.56	(6,863.56)	40,150.00
Operating							
Client Education Materials	4,000.00	100,000.00	6,641.47	6,641.47		(41.47)	100,000.00
Services Advertising	71,000.00	100,000.00	69,286.01	(127.31)	69,153.70	1,841.30	100,000.00
Meetings/Seminars		5,000.00					5,000.00
Travel	6,400.00	5,000.00	3,081.64		3,081.64	3,318.36	5,000.00
Srvcs Database Consulting & Dev	13,000.00	10,000.00	14,032.94	21.25	14,054.10	(2,054.10)	10,000.00
Client Services	131,770.00	456,350.00	331,297.87	23,509.12	351,806.99	76,569.01	456,350.00
Hotline Referral System	750.00	500.00	502.72	25.22	527.94	222.06	500.00
Contract Closeout Cost	10,000.00					10,000.00	
Total Operating	539,526.00	676,850.00	421,842.65	23,428.28	448,270.93	91,255.07	676,850.00
Equipment							
Pregnancy Test Kits	3,500.00	3,000.00	1,449.70	141.70	1,591.40	1,308.60	3,000.00
Total Services Expenses	600,250.00	720,000.00	487,535.07	26,414.82	513,949.89	56,300.11	720,000.00

Derman, Barbara (DHHS)

From: McCool, Matthew (DHHS)
Sent: Monday, January 11, 2016 2:06 PM
To: Derman, Barbara (DHHS)
Cc: Hensler, Jeanette (DHHS); Dunbar, Paulette Dobynes (DHHS); Klein, Breann (DHHS)
Subject: RE: Real Alternatives FSR

Hi Barbara,

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You can still send your FSRs to our FSR inbox at FSRMDCH@michigan.gov and direct any payment questions to Breann (kleinb1@michigan.gov). It has been nice working with you.

Thanks!

Matt McCool
Michigan Department of Health and Human Services
Operations Admin. - Office of Accounting
Expenditure Operations
P.O. Box 30720
Lansing, MI 48909-8220
Phone: (517) 241-5839
Fax: (517) 241-5531
mccoolm@michigan.gov

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To: McCool, Matthew (DHHS) <McCoolM@michigan.gov>; FSRMDHHS <FSRMDHHS@michigan.gov>
Cc: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>; Dunbar, Paulette Dobynes (DHHS) <dunbarp@michigan.gov>
Subject: FW: Real Alternatives FSR

Good morning, Attached please find the Real Alternatives FSR for Nov.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
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Derman, Barbara (DHHS)

From: Kevin I. Bagatta, Esquire <ra-president@comcast.net>
Sent: Tuesday, January 12, 2016 3:04 PM
To: Derman, Barbara (DHHS); Cliff
Subject: Re: Real Alternatives FSR

Thanks for the update Quess and Happy New Year!

Kevin
Kevin I. Bagatta, Esquire
President & CEO
Real Alternatives
7810 Allentown Blvd., Ste. 304
Harrisburg, PA 17112
717-S41-7832

From: "Derman, Barbara (DHHS)" <DermanB@michigan.gov>
Date: Tuesday, January 12, 2016 at 2:54 PM
To: Kevin Bagatta <ra-president@comcast.net>, "Clifford W. McKeown, Esq." <ra-finance@comcast.net>
Subject: FW: Real Alternatives FSR

Good afternoon Cliff

I notice that you usually copy Matt in accounting when you send your FSRs, so wanted to forward this notice of staffing change in his area.

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PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: McCool, Matthew (DHHS)
Sent: Monday, January 11, 2016 2:06 PM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Cc: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>; Dunbar, Paulette Dobynes (DHHS) <dunbarp@michigan.gov>; Klein, Breann (DHHS) <KleinB1@michigan.gov>
Subject: RE: Real Alternatives FSR

Hi Barbara,

Thank you for your November FSR.

I wanted to let you know that we have shifted some responsibilities in my area and I will no longer be the person paying the FSRs for Real Alternatives. Breann Klein will be taking over this duty and should be able to assist should any payment issues arise in the future. I am sure you will find that Breann is very knowledgeable and helpful.

You can still send your FSRs to our FSR inbox at FSRMDCH@michigan.gov and direct any payment questions to Breann (kleinb1@michigan.gov). It has been nice working with you.

Thanks!

Derman, Barbara (DHHS)

From: Hensler, Jeanette (DHHS)
Sent: Monday, February 08, 2016 1:48 PM
To: Derman, Barbara (DHHS)
Cc: Geist, Laura (DHHS)
Subject: FW: Budget Revision
Attachments: Michigan - Budget Revision at 2-4-16.xlsx

Importance: High

Hi Barbara,

Please see the note below from Real Alternatives. Please advise if you approve this change and my staff will put together an amendment.

Please let me know if you have any questions.

Thank you,
Jeanette Hensler
Bureau of Purchasing, Grants Section

From: Thomas A. Lang - Comcast IMAP [mailto:ra-operations@comcast.net]
Sent: Monday, February 8, 2016 12:40 PM
To: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>
Subject: Re: Budget Revision
Importance: High

Jeanette -

I've attached the Budget Revision. As you know, the original \$700,000 contract amount carries a 15% Admin Cost Ratio requirement, while the follow-on \$800,000 amount carries a 10% Admin Cost Ratio requirement. It is therefore necessary for us to clearly show when the \$700,000 is expended before we begin using the \$800,000 amount.

The purpose of the Budget Revision is to make the foregoing possible. All that we did was to move the remaining balance of the \$700,000 (just over \$50,000) into the Services Advertising line as we are in the process of running Google Ads in Michigan. The cost of those ads will pay down the balance of the \$700,000 very cleanly. All ongoing Program expenses will be charged to the \$800,000 contract amount.

Thank you for your hopeful prompt approval of the Budget Revision.

Tom

From: "Hensler, Jeanette (DCH)" <HenslerJ1@michigan.gov>
Date: Friday, February 5, 2016 at 6:34 AM
To: Thomas Lang <ra-operations@comcast.net>
Subject: RE: Budget Revision

Please send your budgets so we can review them and work on an amendment if appropriate.

Thank you,
Jeanette

From: Thomas A. Lang - Comcast IMAP [mailto:ra-operations@comcast.net]
Sent: Thursday, February 4, 2016 5:38 PM
To: Hensler, Jeanette (DHH5) <HenslerJ1@michigan.gov>

Subject: Re: Budget Revision

Importance: High

Jeanette -

In furtherance of my email from Tuesday, I wanted to let you know that we have prepared the Budget Revision that I mentioned. May I send it to you now for approval?

Thank you!

Tom

From: Thomas Lang <ra-operations@comcast.net>

Date: Tuesday, February 2, 2016 at 6:52 PM

To: "Hensler, Jeanette (DCH)" <HenslerJ1@michigan.gov>

Subject: Budget Revision

Jeanette -

I'm writing to inquire as to whether it would be possible for us to submit a Budget Revision and have it promptly approved for the following reason.

As you know, we are charged with spending down the original \$700,000 contract amount, which carries with it a 15% administrative cost ratio, before tapping in to the new \$800,000 contract amount as it carries a different admin cost ratio of 10%.

The only way that we can account for doing so properly is through a Budget Revision.

Please let me know as soon as possible as we are very close to spending the remainder of the \$700,000.

Thank you!

Tom Lang
Vice President of Operations
Real Alternatives

A	B	C	D	E	F	G	H	I	J	K	L
1											
2											
3											
4	FY 15-16 Budget at 6/25/15	FY 15-16 Revised Budget at 2/4/2016	FY 15-16 Budget 10/1/15-9/30/16	Total Budget Oct 13 - Sep 16							
5	Cost Category										
6											
7	Personnel										
8											
9	President & CEO	35,000.00	38,413.41	18,000.00	56,413.41						
10	VP-Administration	6,923.00	9,288.63	9,000.00	18,288.98	Services Coordinator	5,915.00	3,936.71	3,000.00	6,936.71	
11	Assistant Director of Finance	1,777.00	1,776.88	-	1,776.88	Services Assistance	685.00	863.45	500.00	1,363.45	
12	Accountant	2,800.00	2,622.36	2,750.00	5,372.46	Services Provider Approval	6,100.00	5,746.39	5,000.00	10,746.39	
13	Bookkeeper	1,400.00	1,320.79	2,500.00	3,830.79	Billing Coordinator	3,500.00	4,196.60	3,500.00	7,696.60	
14	Professional Development	624.00	412.49	1,000.00	1,412.49	Service Provider Monitoring	3,000.00	6,433.50	3,000.00	9,433.50	
15	Accrued Vacation and Sick	228.00	-	-	-	Holiday Counselor	845.00	552.54	1,000.00	1,552.54	
16	Payroll Taxes	3,830.00	2,833.13	2,750.00	5,583.13	Accrued Vacation and Sick	118.00	-	-	-	
17	Workers Compensation	285.00	233.46	200.00	433.46	Payroll Taxes	3,400.00	3,751.78	2,750.00	6,501.78	
18	Pension	1,950.00	1,382.74	1,500.00	2,882.74	Workers Compensation	192.00	187.32	150.00	337.32	
19	Employee Group Insurance	11,300.00	13,000.05	8,000.00	21,000.05	Pension	1,218.34	-	1,250.00	2,488.94	
20	Job Advertising	100.00	-	1,000.00	1,000.00	Employee Group Insurance	7,660.00	8,223.54	5,000.00	13,223.54	
21	New Employee Screening	180.00	-	500.00	500.00						
22											
23	Total Personnel	28,107.00	71,293.39	47,200.00	118,493.88	Total Personnel	57,224.00	67,152.45	40,150.00	107,302.45	
24	Operating										
25	Operating										
26											
27	Consulting	2,520.00	2,205.22	3,000.00	5,205.22	Client Education Materials	6,600.00	6,842.31	100,000.00	106,642.31	
28	Legal	400.00	-	1,000.00	1,000.00	Services Advertising	71,000.00	124,968.07	100,000.00	224,068.07	
29	Postage/Shipping	1,000.00	1,104.37	2,000.00	3,104.37	Meetings/Seminars	-	-	5,000.00	5,000.00	
30	Auctioning	2,500.00	2,693.02	2,500.00	5,199.02	Travel	6,400.00	3,081.64	5,000.00	8,081.64	
31	Travel/Lodging	500.00	312.88	500.00	812.68	Svcs Database Consulting & Dev	13,000.00	14,202.94	10,000.00	24,202.94	
32	Rent	7,000.00	7,071.15	10,000.00	18,071.15	Counseling Reimbursement	431,776.00	377,776.64	458,350.00	834,139.64	
33	Telephone Services	1,850.00	1,746.19	1,000.00	2,746.19	Holline Referral System	750.00	553.59	500.00	1,053.59	
34	General Business Liability Ins	500.00	383.88	500.00	883.88	Contract Closeout Cost	10,000.00	-	-	-	
35	Insurance-Directors & Officers	850.00	944.33	1,000.00	1,544.33						
36	Office Expense	4,048.00	3,804.99	9,300.00	13,104.99						
37	Computer Resources	12,175.00	11,699.00	1,500.00	13,399.00						
38											
39	Total Operating	33,149.00	33,717.03	32,300.00	65,471.03	Total Operating	639,526.00	526,338.19	676,850.00	1,203,188.19	
40											
41	Equipment	500.00	333.04	500.00	833.04	Equipment	3,500.00	1,711.30	3,000.00	4,711.30	
42	Equipment/Service Contracts					Pregnancy Test Kits					
43											
44	Administrative Expenses	99,750.00	104,798.06	86,000.00	184,788.06	Services Expenses	600,250.00	595,201.94	720,000.00	1,315,201.94	
45											
46											
47											
48											
49											
50											

Derman, Barbara (DHHS)

From: Thomas A. Lang - Comcast IMAP <ra-operations@comcast.net>
Sent: Tuesday, February 09, 2016 12:52 PM
To: Dunbar, Paulette Dobynes (DHHS); Derman, Barbara (DHHS); Hensler, Jeanette (DHHS)
Subject: First Quarter Report - FY 15/16
Attachments: MI 1st Quarter Report 10-1-15 to 12-31-15 .pdf

Importance: High

Hi folks!

I am attaching herewith our First Quarter Report for Fiscal Year 2015-2016, covering the period from October 1, 2015 to December 31, 2015.

Please let me know if you have any questions or concerns.

Thank you!
Tom

Thomas A. Lang, Esquire
Vice President of Operations
Real Alternatives
7810 Allentown Blvd., Ste. 304
Harrisburg, PA 17112
717-541-1112

www.RealAlternatives.org
www.LoveFacts.org
www.ConcernedParents.com



Real Alternatives
Empowering Women for LifeSM
FREE PREGNANCY SUPPORT SERVICES

Quarterly Status Report
October 1, 2015 to December 31, 2015

**Michigan Pregnancy and
Parenting Support Services
Program**

Quarterly Report Outline

QUARTERLY REPORT OUTLINE

- I. Quarterly Administrative Report**
 - A. Significant Project Status for Quarter
 - B. Service Provider Site Monitoring and Initial Site Visit
 - C. Total Grant Funds Expended Administrative Activities
- II. Quarterly Statistical Report Total Services**
 - A. Clients by Age
 - 1. Clients by Age, Total
 - 2. Clients by Age, Client Type
 - 3. Clients by Age, Race and Client Type
 - 4. Clients by Age, Ethnicity
 - B. Visits by Age
 - 1. Visits by Age, Total
 - 2. Visits by Age, Client Type
 - C. Type of Counseling / Referral Provided by Age
 - D. Classes / Assistance Provided by Age
 - E. Hours of Counseling and Education Provided by Service Provider
 - F. Number of Calls Received on Hot Line
 - G. Number of Referrals on Hot Line by Service Provider
- III. Miscellaneous Items**
 - A. Grant Goals and Objective Status
 - B. Service Provider Reimbursement per Month
 - C. Client Outcomes

I. Quarterly Administrative Report

A. Significant Project Status

MI Significant Project Status

October 1, 2015 to December 31, 2015

Program Rollout

-Since the inception of the Program on October 1, 2013, our Program Service Providers have provided pregnancy and parenting support services to a total of 2,196 clients, at 6,544 visits!

-Of the total 2,196 clients: 1,372 Pregnant clients visited at 4,547 appointments, 580 Parent of Child clients visited at 1,662 appointments, and 244 Non-Pregnant clients visited at 335 appointments.

New Approved Service Providers

One (1) Potential Service Provider was approved this quarter.

- Lennon Pregnancy Center

Advertising Campaign

None to report this quarter.

Program Support

Service Provider Outreach: Eight (8) sites received educational support materials.

Safe to Sleep Educational Material Orders: Executive Directors received information about the national Safe to Sleep campaign that allows providers to order information that educate parents about safe sleeping environments and SIDS risk reduction.

1-888-LIFE-AID Toll-Free Hotline

One (1) hotline calls were received during this quarter.

Site Monitoring Reviews

None to report this quarter.

Initial Site Visits

One (1) Initial Site Visit was performed during this quarter.
(See report attached in following section.)

**B. Service Provider Site
Monitoring and
Initial Site Visit Reports**

Service Provider Site Monitoring

There are none to report this quarter.

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report



Site Name: Lennon Pregnancy Center
Address: 24275 Ann Arbor Trail, Dearborn Heights, MI 48127

Site #:

Director: Katherine Lennon

Counties Served: Wayne

Date of Remote Video Visit: 9/10/2015

Contract signed: 11/11/2015

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counseling areas, office space, lavatories, safety features, pantry/storage areas, and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

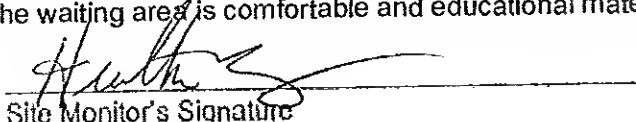
IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. Program Highlights

General Observations:

Lennon Pregnancy Center is located near Henry Ford Community College. The Center has an extensive pantry set-up, and stocked with baby clothing and supplies. Client counseling room is welcoming and private. There is one huge room used for classes. The waiting area is comfortable and educational material readily available to the clients.



Site Monitor's Signature

**C. Total Grant
Funds Expended
Administrative Activities**

Real Alternatives**The Michigan Pregnancy and Parenting Support Services Program Expended on
Grantee's Administrative Activities
October, 2013 - September, 2016**

YTD from Sep-15 \$ 95,271.42

October-15	2,725.78
November-15	2,681.65
December-15	4,119.21
January-16	-
February-16	-
March-16	-
April-16	-
May-16	-
June-16	-
July-16	-
August-16	-
September-16	<u>\$ 104,798.06</u>

**II. Quarterly Statistical Report
Total Services**

A. Client by Age

- **Total**
- **Client Type**
- **Race and Client Type**
- **Ethnicity**

Clients By Age

All Sites

10/1/2015 - 12/31/2015 TOTAL

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	42	57	42	12	5	1	0	160
Calhoun	0	1	0	0	0	0	0	0	1
Cass	0	12	13	5	3	1	0	0	34
Kalamazoo	4	44	38	21	11	6	1	0	125
Kent	0	2	1	0	2	0	0	0	5
Macomb	0	2	12	17	17	5	6	0	59
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	1	2	0	1	0	0	4
Oakland	0	0	2	4	2	3	0	0	11
Saint Joseph	0	0	1	0	0	0	0	0	1
Van buren	0	3	2	0	0	0	0	0	5
Wayne	1	12	45	44	29	12	4	0	147
GrandTotals:	6	119	172	135	76	33	12	0	553

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Pregnant**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	31	42	29	10	3	1	0	117
Calhoun	0	1	0	0	0	0	0	0	1
Cass	0	11	10	3	1	1	0	0	26
Kalamazoo	2	27	21	9	3	2	0	0	64
Kent	0	2	0	0	1	0	0	0	3
Macomb	0	1	5	5	4	1	0	0	16
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	0	2	0	0	0	0	2
Oakland	0	0	1	2	2	1	0	0	6
Saint Joseph	0	0	1	0	0	0	0	0	1
Van buren	0	2	2	0	0	0	0	0	4
Wayne	1	10	33	29	17	7	1	0	98
GrandTotals:	4	86	115	79	38	15	2	0	339

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Parent**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	3	6	11	2	1	0	0	23
Cass	0	1	2	1	2	0	0	0	6
Kalamazoo	1	12	17	10	8	4	1	0	53
Kent	0	0	1	0	0	0	0	0	1
Macomb	0	1	6	12	13	4	6	0	42
Muskegon	0	0	0	0	0	1	0	0	1
Oakland	0	0	1	2	0	2	0	0	5
Van buren	0	1	0	0	0	0	0	0	1
Wayne	0	2	7	15	12	5	1	0	42
GrandTotals:	1	20	40	51	37	17	8	0	174

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Non-Pregnant

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	8	9	2	0	1	0	0	20
Cass	0	0	1	1	0	0	0	0	2
Kalamazoo	1	5	0	2	0	0	0	0	8
Kent	0	0	0	0	1	0	0	0	1
Macomb	0	0	1	0	0	0	0	0	1
Muskegon	0	0	1	0	0	0	0	0	1
Wayne	0	0	5	0	0	0	2	0	7
GrandTotals:	1	13	17	5	1	1	2	0	40

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant Race:White

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	21	27	25	9	3	1	0	87
Cass	0	5	8	3	1	1	0	0	18
Kalamazoo	1	7	6	2	1	0	0	0	17
Kent	0	1	0	0	0	0	0	0	1
Macomb	0	0	2	0	2	1	0	0	5
Muskegon	0	0	0	1	0	0	0	0	1
Saint Joseph	0	0	1	0	0	0	0	0	1
Van buren	0	1	2	0	0	0	0	0	6
Wayne	0	0	0	2	3	1	0	0	
GrandTotals:	2	35	46	33	16	6	1	0	139

Clients By Age

All Sites

10/1/2015 - 12/31/2016 Parent Race: White

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	3	4	8	0	1	0	0	16
Cass	0	1	2	1	2	0	0	0	6
Kalamazoo	0	1	2	6	2	0	0	0	11
Kent	0	0	1	0	0	0	0	0	1
Macomb	0	1	4	4	8	2	3	0	22
Oakland	0	0	1	2	0	1	0	0	4
Van buren	0	1	0	0	0	0	0	0	1
Wayne	0	0	1	0	1	0	0	0	2
GrandTotals:	0	7	15	21	13	4	3	0	63

Clients By Age

All Sites

10/1/2016 - 12/31/2015 Non-Pregnant Race: White

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	6	7	1	0	1	0	0	15
Cass	0	0	1	1	0	0	0	0	2
Kalamazoo	0	3	0	0	0	0	0	0	3
Kent	0	0	0	0	1	0	0	0	1
Macomb	0	0	1	0	0	0	0	0	1
Wayne	0	0	1	0	0	0	0	0	
GrandTotals:	0	9	10	2	1	1	0	0	23

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant Race: African American

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	6	8	4	1	0	0	0	19
Cass	0	2	1	0	0	0	0	0	3
Kalamazoo	0	13	12	6	2	1	0	0	34
Kent	0	0	0	0	1	0	0	0	1
Macomb	0	1	1	3	2	0	0	0	7
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	0	1	0	0	0	0	1
Oakland	0	0	1	1	1	1	0	0	4
Van buren	0	1	0	0	0	0	0	0	1
Wayne	1	9	32	24	13	6	1	0	86
GrandTotals:	1	33	56	39	20	8	1	0	157

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Parent Race: African American

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	0	1	2	1	0	0	0	4
Kalamazoo	0	8	13	3	5	4	1	0	34
Macomb	0	0	2	3	2	2	1	0	10
Muskegon	0	0	0	0	0	1	0	0	1
Wayne	0	2	5	13	10	4	1	0	35
GrandTotals:	0	10	21	21	18	11	3	0	84

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Non-Pregnant Race: African American

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	0	1	1	0	0	0	0	2
Kalamazoo	1	1	0	1	0	0	0	0	3
Muskegon	0	0	1	0	0	0	0	0	1
Wayne	0	0	4	0	0	0	2	0	6
GrandTotals:	1	1	6	2	0	0	2	0	12

**Real Alternatives
Michigan Pregnancy and Parenting Support Services**

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant Race: Asian

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Macomb	0	0	1	0	0	0	0	0	1
GrandTotals:	0	0	1	0	0	0	0	0	1

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Parent Race: Asian

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	0	0	0	1	0	0	0	1
Kalamazoo	0	0	0	0	1	0	0	0	1
GrandTotals:	0	0	0	0	2	0	0	0	2

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Non-Pregnant Race: Asian

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total

None to Report.

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant Race: Multi Racial

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	0	3	0	0	0	0	0	3
Cass	0	3	0	0	0	0	0	0	3
Kalamazoo	1	4	1	0	0	1	0	0	7
Kent	0	1	0	0	0	0	0	0	1
Oakland	0	0	0	1	0	0	0	0	1
Wayne	0	0	0	2	0	0	0	0	2
GrandTotals:	1	8	4	3	0	1	0	0	17

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Parent Race: Multi-Racial

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	0	1	0	0	0	0	0	1
Kalamazoo	1	1	1	1	0	0	0	0	4
Wayne	0	0	0	2	0	0	0	0	2
GrandTotals:	1	1	2	3	0	0	0	0	7

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Non-Pregnant Race: Multi Racial

1/21/2016 12:21:18 PM

**Real Alternatives
Michigan Pregnancy and Parenting Support Services**

Page 1 of 1

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Pregnant Race: Unknown**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	4	4	0	0	0	0	0	8
Calhoun	0	1	0	0	0	0	0	0	1
Cass	0	0	1	0	0	0	0	0	1
Kalamazoo	0	3	1	1	0	0	0	0	5
Macomb	0	0	1	2	0	0	0	0	3
Oakland	0	0	0	0	1	0	0	0	1
Wayne	0	1	0	1	1	0	0	0	3
GrandTotals:	0	9	7	4	2	0	0	0	22

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Parent Race: Unknown**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Kalamazoo	0	2	1	0	0	0	0	0	3
Macomb	0	0	0	5	3	0	2	0	10
Oakland	0	0	0	0	0	1	0	0	1
Wayne	0	0	1	0	0	0	0	0	1
GrandTotals:	0	2	2	5	3	1	2	0	15

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Non-Pregnant Race: Unknown**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Kalamazoo	0	0	0	1	0	0	0	0	1
GrandTotals:	0	0	0	1	0	0	0	0	1

Clients By Age

All Sites

10/1/2015 - 12/31/2015 TOTAL Ethnicity: Hispanic

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	2	7	5	0	2	0	0	16
Cass	0	4	0	0	0	0	0	0	4
Kalamazoo	0	2	0	2	0	0	0	0	4
Kent	0	0	1	0	0	0	0	0	1
Oakland	0	0	0	1	0	0	0	0	1
Van buren	0	2	0	0	0	0	0	0	2
Wayne	0	0	1	4	1	1	0	0	7
GrandTotals:	0	10	9	12	1	3	0	0	35

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Clients By Age

All Sites

10/1/2015 - 12/31/2015 TOTAL Ethnicity: Non-Hispanic

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	40	50	37	12	3	1	0	144
Calhoun	0	1	0	0	0	0	0	0	1
Cass	0	8	13	5	3	1	0	0	30
Kalamazoo	4	42	38	19	11	6	1	0	121
Kent	0	2	0	0	2	0	0	0	4
Macomb	0	2	12	17	17	5	6	0	59
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	1	2	0	1	0	0	4
Oakland	0	0	2	3	2	3	0	0	10
Saint Joseph	0	0	1	0	0	0	0	0	3
Van buren	0	1	2	0	0	0	0	0	1
Wayne	1	12	44	40	28	11	4	0	140
GrandTotals:	6	109	163	123	75	30	12	0	518

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant Ethnicity: Non-Hispanic

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	30	37	28	10	1	1	0	108
Calhoun	0	1	0	0	0	0	0	0	1
Cass	0	7	10	3	1	1	0	0	22
Kalamazoo	2	25	21	8	3	2	0	0	61
Kent	0	2	0	0	1	0	0	0	3
Macomb	0	1	5	5	4	1	0	0	16
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	0	2	0	0	0	0	2
Oakland	0	0	1	1	2	1	0	0	5
Saint Joseph	0	0	1	0	0	0	0	0	1
Van Buren	0	0	2	0	0	0	0	0	2
Wayne	1	10	32	27	17	7	1	0	95
GrandTotals:	4	77	109	74	38	13	2	0	317

Clients By Age

All Sites

10/1/2015 - 12/31/2015 Parent Ethnicity: Non-Hispanic

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	3	4	7	2	1	0	0	17
Cass	0	1	2	1	2	0	0	0	6
Kalamazoo	1	12	17	9	8	4	1	0	52
Macomb	0	1	6	12	13	4	6	0	42
Muskegon	0	0	0	0	0	1	0	0	1
Oakland	0	0	1	2	0	2	0	0	5
Van Buren	0	1	0	0	0	0	0	0	1
Wayne	0	2	7	13	11	4	1	0	38
GrandTotals:	1	20	37	44	36	16	8	0	162

Clients By Age**All Sites****10/1/2015 - 12/31/2015 Non-Pregnant Ethnicity: Non-Hispanic**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	0	7	9	2	0	1	0	0	19
Cass	0	0	1	1	0	0	0	0	2
Kalamazoo	1	5	0	2	0	0	0	0	8
Kent	0	0	0	0	1	0	0	0	1
Macomb	0	0	1	0	0	0	0	0	1
Muskegon	0	0	1	0	0	0	0	0	1
Wayne	0	0	5	0	0	0	2	0	7
GrandTotals:	1	12	17	5	1	1	2	0	39

B. Visits by Age

- Total
- Client Type

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Visits By Age

All Sites

10/1/2015 - 12/31/2015 TOTAL

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total
Berrien	1	123	196	187	32	10	3	0	552
Calhoun	0	2	0	0	0	0	0	0	2
Cass	0	24	20	9	6	6	0	0	65
Kalamazoo	6	77	81	52	14	10	2	0	242
Kent	0	6	7	0	4	0	0	0	17
Macomb	0	2	19	29	34	10	9	0	103
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	1	2	0	2	0	0	5
Oakland	0	0	4	7	4	6	0	0	21
Saint Joseph	0	0	1	0	0	0	0	0	1
Van buren	0	3	3	0	0	0	0	0	6
Wayne	1	18	93	73	59	18	6	0	268
Wexford	0	0	0	0	0	2	0	0	2
GrandTotals:	8	256	425	359	153	64	20	0	1,285

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Real Alternatives
Michigan Pregnancy and Parenting Support Services

Visits By Age

All Sites

10/1/2015 - 12/31/2015 Pregnant

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total Total
Berrien	1	104	155	109	29	6	3	0	407
Calhoun	0	2	0	0	0	0	0	0	2
Cass	0	21	16	5	1	6	0	0	49
Kalamazoo	4	49	54	32	4	6	0	0	149
Kent	0	6	2	0	3	0	0	0	11
Macomb	0	1	7	6	13	3	0	0	30
Monroe	0	1	0	0	0	0	0	0	1
Muskegon	0	0	0	2	0	1	0	0	3
Oakland	0	0	1	4	4	3	0	0	12
Saint Joseph	0	0	1	0	0	0	0	0	1
Van buren	0	2	3	0	0	0	0	0	5
Wayne	1	13	79	49	42	12	3	0	199
Wexford	0	0	0	0	0	2	0	0	2
Grand Totals:	6	199	318	207	96	39	6	0	871

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Visits By Age

All Sites

10/1/2015 - 12/31/2015 Parent

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total Total
Berrien	0	5	31	75	3	3	0	0	117
Cass	0	2	3	3	5	0	0	0	13
Kalamazoo	1	23	27	18	10	4	2	0	85
Kent	0	0	5	0	0	0	0	0	5
Macomb	0	1	11	23	21	7	9	0	72
Muskegon	0	0	0	0	0	1	0	0	1
Oakland	0	0	3	3	0	3	0	0	9
Van buren	0	1	0	0	0	0	0	0	1
Wayne	0	5	9	24	17	6	1	0	62
Grand Totals:	1	37	89	146	56	24	12	0	365

Visits By Age**All Sites****10/1/2015 - 12/31/2015 Non-Pregnant**

County	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total Total
Berrien	0	14	10	3	0	1	0	0	28
Cass	0	1	1	1	0	0	0	0	3
Kalamazoo	1	5	0	2	0	0	0	0	8
Kent	0	0	0	0	1	0	0	0	1
Macomb	0	0	1	0	0	0	0	0	1
Muskegon	0	0	1	0	0	0	0	0	1
Wayne	0	0	5	0	0	0	2	0	7
GrandTotals:	1	20	18	6	1	1	2	0	49

**C. Type of Counseling/
Referral Provided by Age**

1/21/2016 12:56:46PM

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Counseling/Referral Client Summary

All Sites

10/1/2015 - 12/31/2015 TOTAL

Counseling/Referral									>45	Total	18.81%
	<16	16..20	21..25	26..30	31..35	36..40	41..45				
Abortion Risks & Info:	1	23	37	24	13	4	2	0	0	69	12.48%
Abstinence/Chastity:	1	25	22	17	2	2	0	0	0	8	1.45%
Abuse (Emotional):	0	3	3	1	0	1	0	0	0	12	2.17%
Abuse (Physical):	0	3	4	4	1	0	0	0	0	9	1.63%
Abuse (Sexual):	0	2	4	1	0	1	1	0	0	54	9.76%
Adoption Education:	1	22	16	12	1	2	0	0	0	7	1.27%
Anger Management:	0	1	3	2	0	1	0	0	0	122	22.06%
Breastfeeding:	1	23	35	38	15	8	2	0	0	138	24.95%
Child Care:	1	17	39	40	22	15	4	0	0	139	25.14%
Childbirth Issues:	0	28	48	39	13	10	1	0	0	109	19.71%
Decision Making:	0	27	36	25	12	7	2	0	0	118	21.34%
Depression:	3	41	42	19	7	5	1	0	0	91	16.46%
Drug/Alcohol:	1	32	36	15	3	2	2	0	0	264	47.74%
Education:	4	70	87	56	27	15	5	0	0	1	0.18%
Family Spt: -Birth Father	0	0	0	0	1	0	0	0	0	1	0.18%
Family Spt: -Boyfriend	0	0	1	0	0	0	0	0	0	1	0.18%
Family Spt: -Father	0	0	1	0	0	0	0	0	0	0	0.00%
Family Spt: -Foster Parent	0	0	0	0	0	0	0	0	0	1	0.18%
Family Spt: -Grandparent	0	0	0	1	0	0	0	0	0	49	8.86%
Family Spt: -Husband	0	1	8	15	13	6	6	0	0	0	0.00%
Family Spt: -Lgl Guardian	0	0	0	0	0	0	0	0	0	3	0.54%
Family Spt: -Mother	0	0	2	1	0	0	0	0	0	6	1.08%
Family Spt: -Sibling	0	1	0	3	2	0	0	0	0	160	28.93%
Fetal Development:	1	43	57	37	12	8	2	0	0	341	61.66%
Financial/Job:	0	73	113	86	42	20	7	0	0	0	0.00%
Grief -Adoption:	0	0	0	0	0	0	0	0	0	0	0.00%
Grief -Infant Death:	0	0	0	0	0	0	0	0	0	0	0.00%
Grief -Miscarriage:	0	0	0	0	0	0	0	0	0	306	55.33%
Housing:	1	76	104	70	31	17	7	0	0	255	46.11%
Initial Intake:	4	61	88	60	22	14	6	0	0	24	4.34%
Legal:	0	2	8	7	4	2	1	0	0	56	10.13%
Life Skills:	1	15	15	14	10	0	1	0	0	200	36.17%
Medical/Health:	0	41	62	60	22	10	5	0	0	46	8.32%
Mental Health:	0	18	16	9	3	0	0	0	0	46	

Real Alternatives
Michigan Pregnancy and Parenting Support Services

Counseling/Referral Client Summary

All Sites

10/1/2015 - 12/31/2015 TOTAL

Counseling/Referral	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total	16.82%
	0	14	23	30	15	8	3	0	93	
Nutrition:	0	14	23	30	15	8	3	0	208	37.61%
Other:	0	30	63	63	33	12	7	0	23	4.16%
Pantry Needs:	0	2	6	8	3	3	1	0	213	38.52%
Parenting Skills:	2	44	68	56	22	15	6	0	59	10.67%
Post Delivery Stress:	0	8	20	18	9	4	0	0	272	49.19%
Pregnancy Counseling & Info:	1	66	103	67	25	7	3	0	289	52.26%
Relationship:	2	73	98	67	28	16	5	0	170	30.74%
STD Risks & Information:	1	50	53	40	13	11	2	0	110	19.89%
Stress Management:	0	20	41	30	9	5	5	0		

**D. Classes/ Assistance
Provided by Age**

Classes Assistance Client Summary

All Sites

10/1/2015 - 12/31/2015 TOTAL

Class/Assistance	<16	16..20	21..25	26..30	31..35	36..40	41..45	>45	Total	
Chastity Class:	0	0	2	0	0	0	0	0	2	0.36%
Childbirth Class:	0	0	0	0	0	0	0	0	0	0.00%
Parenting Class:	1	22	37	22	22	6	0	0	110	19.89%
Pregnancy Class:	0	4	10	6	10	1	1	0	32	5.79%
Family Support Class:	0	0	4	0	2	1	0	0	7	1.27%
In-House Clothing:	1	50	89	75	42	19	7	0	283	51.18%
In-House Food:	0	31	51	44	23	11	6	0	166	30.02%
In-House Furniture:	0	19	24	13	16	7	2	0	81	14.65%
Pregnancy Test Kit:	0	7	15	13	8	1	2	0	46	8.32%

**E. Hours of Counseling and
Education Provided by
Service Provider**

Real Alternatives
 Michigan Pregnancy and Parenting Support Services
 Provider Summary Report
 10/1/2015 - 12/31/2015 TOTAL

																	Total
01	Women's Care Center																
		13,826	0	2	0	361	0	0	167	125	77	0	0	527,005.84			
		\$15,070.34	\$0.00	\$43,60	\$0.00	\$7,869.80	50.00	50.00	\$1,820.30	\$1,362.50	\$839.30	\$0.00					
		Total Time:	\$15,070.34				Total Class:	\$7,913.40			Total Pantry:	\$4,022.10					
02	Catholic Charities/Kalamazoo																
		12,230	12	0	0	40	0	0	46	1	9	6	\$65.40	\$14,891.58			
		\$13,330.70	\$13,08	\$0.00	\$0.00	\$872.00	\$0.00	\$0.00	\$501.40	\$10.90	\$98.10						
		Total Time:	\$13,343.78				Total Class:	\$872.00			Total Pantry:	\$610.40					
03	Catholic Charities/Southeast MI																
		8,683	0	0	0	0	0	0	0	103	84	7	0	\$11,578.07			
		\$9,464.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,122.70	\$915.60	\$76.30	\$0.00					
		Total Time:	\$9,464.47				Total Class:	\$0.00			Total Pantry:	\$2,114.60					
04	Catholic Charities West Michigan																
		1,445	0	0	0	0	0	0	0	1	0	1	\$10.90	\$21.80	\$1,618.65		
		\$1,575.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.90	\$0.00			\$21.80				
		Total Time:	\$1,575.05				Total Class:	\$0.00			Total Pantry:	\$21.80					
05	Pregnancy Aid																
		4,303	0	0	0	100	50	50	67	3	28	36					
		\$4,690.27	\$0.00	\$0.00	\$0.00	\$2,180.00	\$1,090.00	\$1,090.00	\$174.40	\$730.30	\$32.70	\$305.20	\$392.40	\$9,595.27			
		Total Time:	\$4,690.27				Total Class:	\$3,444.40			Total Pantry:	\$1,068.20					
06	Lennon Pregnancy Center																
		178	0	0	0	0	0	0	0	0	0	1	\$10.90	\$21.80	\$226.72		
		\$194.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
		Total Time:	\$194.02				Total Class:	\$0.00			Total Pantry:	\$10.90					

Real Alternatives
Michigan Pregnancy and Parenting Support Services
Provider Summary Report
10/1/2015 - 12/31/2015 **TOTAL**

Page 2 of 2

Grand Totals							Grand Total Time: \$44,337.93	Grand Total Class: \$12,230	Grand Total Pantry: \$7,348	Total \$54,917.13
Counsel Time	Referral Time	Chastity Class	Childbth Class	Parent Class	Preg Class	Family Class	Clothing Pantry	Food Pantry	Furn Pantry	Pre9 Kit
40.665	12	2	0	501	50	8	384	213	123	46
\$44,324.85	\$13.08	\$43.60	\$0.00	\$10,921.80	\$1,090.00	\$174.40	\$4,185.60	\$2,321.70	\$1,340.70	\$501.40

F. Calls Received on Hotline

1/18/2016 11:33:05AM

Real Alternatives
The PA Alternative to Abortion Services Program
Calls By County By Age
10/1/2015 - 12/31/2015

Page 1 of 1

**G. Number of Referrals on
HotLine by Service
Provider**

1/18/2016 11:32:51AM

Real Alternatives
The PA Alternative to Abortion Services Program
Calls Referred or Patched By Provider
10/1/2015 - 12/31/2015

Page 1 of 1

Provider	Referral Info	Patches Called	Total
	1	0	1
Grand Totals	1	0	1

III. Miscellaneous Items

A. Grant Goals and Objective Status

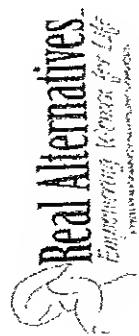
MI PREGNANCY & PARENTING SUPPORT SERVICES PROGRAM GRANT GOALS AND OBJECTIVES STATUS

Objectives	Goals	Objectives	Goals	Objectives	Goals	Objectives	Goals
1. To promote childbirth as a viable and positive alternative to abortion and empower women throughout the Southern Region of Michigan facing unexpected pregnancies to choose childbirth rather than abortion.	<ul style="list-style-type: none"> To identify and provide grants to social service agencies, pregnancy centers, adoption agencies and maternity homes statewide that offer core services. 	<ul style="list-style-type: none"> -Contact pregnancy centers, adoption agencies and maternity homes, notifying them of the Department of Community Health grant requirements, and inviting participation. 	<ul style="list-style-type: none"> -Numbers of Service Providers participating in the program. -Number of clients served. -Number of clients counseled who indicate they have decided to choose childbirth. 	<ul style="list-style-type: none"> -To have served 2000 clients 	<ul style="list-style-type: none"> -To have participating 10 to 20 Service Provider Sites by the end of the fiscal year. 	<ul style="list-style-type: none"> -As of December 31, 2015 - Total of 2,196 clients have been served. 	<ul style="list-style-type: none"> -As of December 31, 2015 - One (1) New Service Provider was approved this quarter. Total of 6 Service Providers with a total of 19 approved sites functional.
2. To provide support to women experiencing unexpected pregnancies during their pregnancy and for 12 months after birth.			<ul style="list-style-type: none"> -Advertise the length of the contract. 	<ul style="list-style-type: none"> -553 clients served this quarter! 	<ul style="list-style-type: none"> -Advertising Campaign- None to report this quarter, 	<ul style="list-style-type: none"> -1 callers were assisted on the Toll-Free hotline this quarter. 	<ul style="list-style-type: none"> -As of December 31, 2015 - Total of 1,372 Pregnant clients have been served.
3. To assist women in achieving improved reproductive health.			<ul style="list-style-type: none"> -Number of women served per year as a consequence of an advertising campaign. 	<ul style="list-style-type: none"> -Safe to Sleep Educational Material Orders; Executive Directors received information about the national Safe to Sleep campaign that allows providers to order information that educate parents about safe sleeping environments and SIDS risk reduction. 	<ul style="list-style-type: none"> -Program Support- Service Provider Outreach: Eight (8) sites received educational support materials. 	<ul style="list-style-type: none"> -339 Pregnant clients served this quarter! 	<ul style="list-style-type: none"> -69 clients received Abstinence and chastity counseling this quarter. -2 clients participated in Abstinence and Chastity classes this quarter.

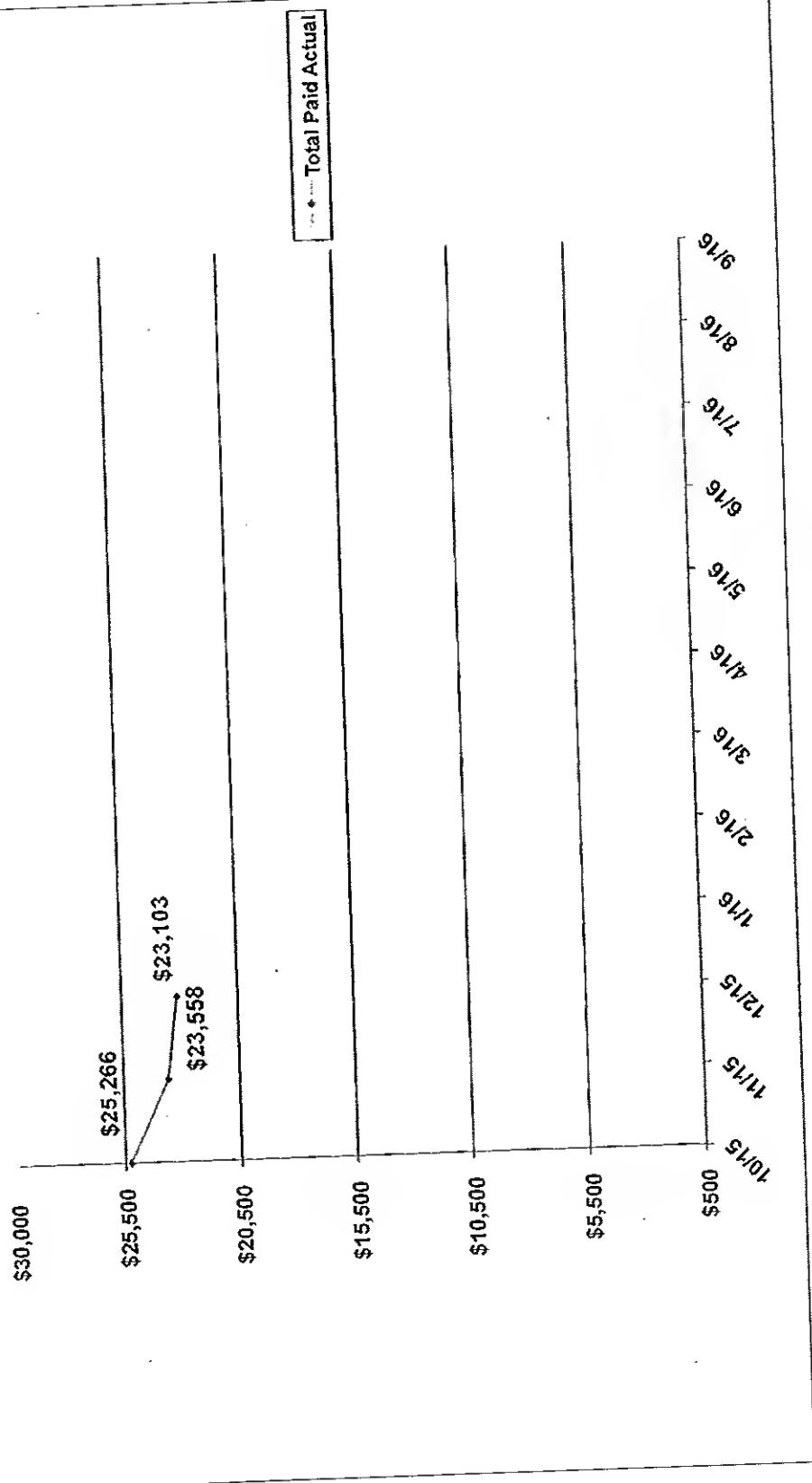
MI PREGNANCY & PARENTING SUPPORT SERVICES PROGRAM GRANT GOALS AND OBJECTIVES STATUS

4	To assist women in developing sound parenting skills.	<ul style="list-style-type: none"> -Offer parenting skills counseling, referrals, and classes. 	<ul style="list-style-type: none"> -Number of clients who visited or plan to visit a health care provider for prenatal care. -Number of Clients who have taken their child to a pediatric appointment. - Number of clients with infants up to date in immunizations.
			<ul style="list-style-type: none"> -369 clients have visited or plan to visit a healthcare provider for prenatal care this quarter. -150 clients have taken their child for a pediatric appointment this quarter. -142 clients with children Indicated that child's immunizations were up to date this quarter. -110 clients have taken Parenting classes this quarter. -213 clients have received Parenting counseling this quarter.
5	To increase awareness of adoption as an option for women with an unexpected pregnancy.	<ul style="list-style-type: none"> -Provide accurate information on adoption. 	<ul style="list-style-type: none"> -The number of times adoption is counseled to clients.
			<ul style="list-style-type: none"> -Continuous throughout the length of the contract.
			<ul style="list-style-type: none"> -54 clients were counseled about adoption this quarter.

**B. Service Provider
Reimbursements Per Month**



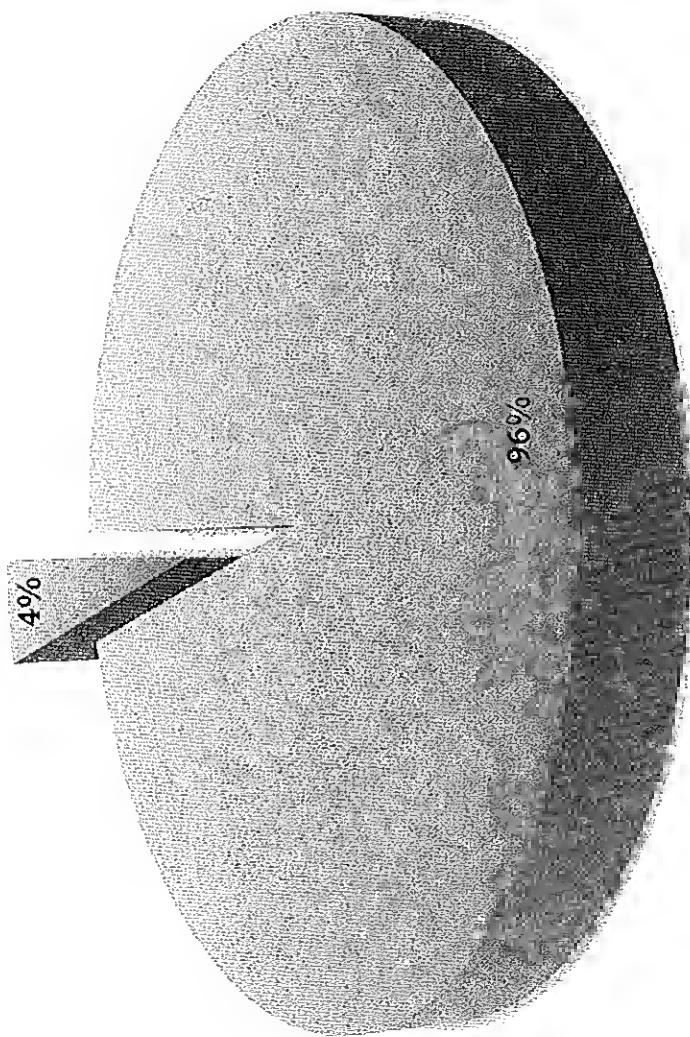
MI Pregnancy and Parenting Support Services Program



Service Provider Reimbursement Per Month

C. Client Outcomes

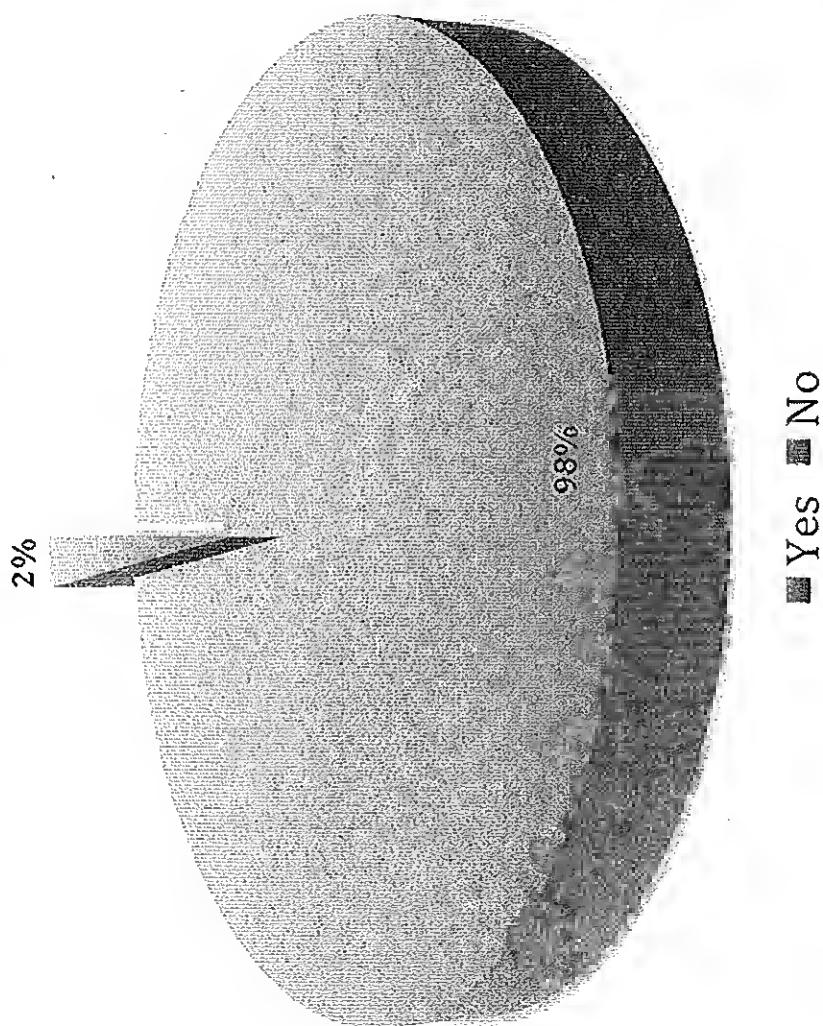
Clients with Up to Date Infant Immunizations



■ Yes ■ No

Reporting: 148 (142 Yes, 6 No) Clients Reported Indicator
From the 553 Total Clients were served this Quarter

Clients Who Visited and/or Planning a Pre-natal Care Visit



Reporting: 375 (369 Yes, 6 No) Clients Reported Indicator
From the 553 Total Clients were served this Quarter

■ Yes ■ No

Real Alternatives
7810 Allentown BLVD STE 304
Harrisburg, PA 17112
717-541-1112

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	Of 1
Local Agency Name Real Alternatives		Program MI Pregnancy & Parenting Support Services	Code	
Street Address 7810 Allentown Blvd, Ste 304		Report Period 1-Dec-15 Thru 31-Dec-15 <input type="checkbox"/> Final	Data Prepared 1/27/16	
City, State, ZIP Code Harrisburg PA 17112		Agreement Period 1-Oct-13 Thru 30-Sep-16	FE ID Number 23-2808600	
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	4,119.21	104,798.08	179,750.00	74,951.94
Services Expenses	28,300.80	542,250.60	1,320,250.00	777,999.31
B. TOTAL DIRECT	32,420.01	647,048.76	1,600,000.00	852,951.25
9a. Indirect Costs Rate #1. %				
9b. Indirect Costs Rate #2. %				
10. TOTAL EXPENDITURES	32,420.01	647,048.76	1,500,000.00	852,951.25
SOURCE OF FUNDS:				
11. State Agreement	32,420.01	647,048.76	1,500,000.00	852,951.25
12. Local				-
13. Federal				-
14. Other				-
15. Fees & Collections				
16. TOTAL FUNDING	32,420.01	647,048.76	1,500,000.00	852,951.25
<p align="center">CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.</p>				
Authorized Signature <i>Clifford W. McKeown</i>	Date 1/27/16	Title Vice President - Administration Telephone Number 717.541.7833		
Contact Person Name Clifford W. McKeown				

FOR STATE OFFICE USE ONLY

Advanc	INDEX	PCA	OBJ/CODE	AMOUNT
Advance Outstanding				
Advance Issued or Applied				
Balance				
MESSAGE:				
Authority: P.A. 368 of 1978 Completion: Is a condition of Reimbursement		The Department of Community Health is an equal opportunity employer, services, and programs provider.		

DCH-0381(E) (Rev. 4/04) (Excel) Previous Edition Obsolete

*Revised & Approved
Ap/16
Barbara A. Decker*

Real Alternatives
 Actual Administrative Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Budgeted Dollars Revised 6/25/15	Budgeted Dollars 10/1/15 - 09/30/16	Previous YTD	December 2015	YTD FY 13-15	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	35,000.00	18,000.00	37,081.73	1,331.68	38,413.41	(3,413.41)	18,000.00
VP - Administration	6,923.00	9,000.00	8,874.18	414.50	9,288.68	(1,404.68)	9,000.00
Assistant Director of Finance	1,777.00	-	1,776.88	-	1,776.88	0.12	-
Accountant	2,800.00	2,750.00	2,591.60	30.76	2,622.36	177.64	2,750.00
Bookkeeper	1,400.00	2,500.00	1,312.04	18.75	1,330.79	69.21	2,500.00
Professional Development	624.00	1,000.00	252.08	160.41	412.49	211.51	1,000.00
Accrued Vacation & Sick	239.00	-	-	-	-	238.00	-
Payroll Taxes	3,830.00	2,760.00	2,784.88	48.25	2,833.13	956.87	2,750.00
Workers Compensation Insurance	285.00	200.00	229.20	10.26	233.46	51.54	200.00
Pension	1,950.00	1,500.00	1,335.57	47.17	1,382.74	567.26	1,500.00
Employee Group Insurance	11,000.00	8,000.00	11,923.65	1,076.40	13,000.05	(1,000.05)	8,000.00
Job Advertising	100.00	1,000.00	-	-	-	100.00	1,000.00
New Employee Screening	180.00	500.00	-	-	-	180.00	500.00
Total Personnel	66,107.00	47,200.00	68,155.81	3,138.18	71,293.99	(3,155.99)	47,200.00
Operating							
Consulting	2,520.00	3,000.00	2,205.22	-	2,205.22	314.78	3,000.00
Legal	400.00	1,000.00	-	-	-	400.00	1,000.00
Postage/Shipping	1,000.00	2,000.00	824.05	280.82	1,104.87	(1,104.87)	2,000.00
Auditing	2,500.00	2,500.00	2,573.00	126.02	2,699.07	(126.07)	2,500.00
Travel/Lodging	500.00	500.00	312.68	-	312.68	187.32	500.00
Rent	7,000.00	10,000.00	7,693.79	377.36	8,071.15	(1,071.15)	10,000.00
Telephone Service	1,650.00	1,000.00	1,648.76	97.43	1,746.19	(100.19)	1,000.00
General Business Liability Insurance	500.00	500.00	364.79	18.79	383.58	(16.82)	500.00
Insurance- Directors & Officers	850.00	1,000.00	898.51	45.79	944.33	(45.84)	1,000.00
Office Expense	4,948.00	9,300.00	3,781.47	23.52	3,804.99	213.01	9,300.00
Computer Resources	17,175.00	1,500.00	11,899.00	-	11,899.00	276.00	1,500.00
Total Operating	33,113.00	32,300.00	32,201.30	969.73	33,171.03	(26.03)	32,300.00
Equipment							
Equipment Service Contracts	500.00	500.00	321.74	11.30	333.04	166.96	500.00
Total Administrative Expenses	99,750.00	80,000.00	100,678.85	4,119.21	104,798.06	(5,019.05)	80,000.00

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Revised Budget Dollars 6/25/15	Budgeted Dollars 10/1/15 - 09/30/16	Previous YTD	December 2015	YTD FY 13-15	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	25,700.00	15,000.00	30,654.76	1,386.42	32,011.18	(1,341.18)	15,000.00
Services Coordinator	5,915.00	3,000.00	3,731.96	201.75	3,936.71	1,978.29	3,000.00
Services Assistance	585.00	500.00	450.22	413.23	863.45	(273.45)	500.00
Service Provider Approval	5,100.00	5,000.00	5,638.39	108.00	5,746.39	(648.39)	5,000.00
Billing Coordinator	3,500.00	3,500.00	4,057.10	139.50	4,196.00	(1,438.90)	3,500.00
Service Provider Monitoring	3,000.00	3,000.00	6,433.50	-	6,433.50	(3,433.50)	3,000.00
Hotline Counselor	815.00	1,000.00	541.54	11.00	552.54	292.46	1,000.00
Accrued Vacation & Sick	118.00	-	-	-	-	118.00	-
Payroll Taxes	3,400.00	2,760.00	3,667.09	84.60	3,751.78	(1,13.73)	2,750.00
Workers Compensation Insurance	192.00	150.00	179.42	8.40	187.82	4.18	150.00
Pension	1,219.00	1,250.00	1,169.91	49.03	1,218.94	0.06	1,250.00
Employee Group Insurance	7,650.00	5,000.00	7,563.67	659.87	8,223.54	(5,23.54)	5,000.00
Total Personnel	57,221.00	40,150.00	64,087.56	3,064.89	67,152.45	(9,928.45)	40,150.00
Operating							
Client Education Materials	6,000.00	100,000.00	6,641.47	0.84	6,642.31	(12.83)	100,000.00
Services Advertising	71,000.00	100,000.00	69,158.70	1,058.12	71,116.82	(116.82)	100,000.00
Meetings/Seminars	-	5,000.00	-	-	-	-	5,000.00
Travel	6,400.00	5,000.00	3,081.64	-	3,081.64	3,318.36	5,000.00
Srvcs Database Consulting & Dev	13,000.00	10,000.00	14,054.19	148.75	14,202.94	(1,347.94)	10,000.00
Client Services	431,776.00	450,350.00	354,806.99	22,982.65	377,789.64	53,936.36	456,350.00
Hotline Referral System	750.00	500.00	527.94	25.65	553.59	196.41	500.00
Contract Closeout Cost	10,000.00	-	-	-	-	10,000.00	-
Total Operating	539,526.00	676,850.00	448,270.93	25,116.01	473,386.94	66,139.06	676,850.00
Equipment							
Pregnancy Test Kits	3,500.00	3,000.00	1,591.40	119.90	1,711.30	1,788.70	3,000.00
Total Services Expenses	600,250.00	720,000.00	513,949.89	28,300.80	542,250.69	57,999.31	720,000.00

Derman, Barbara (DHHS)

From: Hensler, Jeanette (DHHS)
Sent: Wednesday, March 02, 2016 10:59 AM
To: Derman, Barbara (DHHS)
Subject: FW: Budget Revision
Attachments: Real Alternatives Amendment 5.pdf

Hi Barb,
Attached is the amendment Real Alternatives requested for their budget category changes. Please review and forward this to Real Alternatives. Ask them to sign two copies and return to you. Once you received the agreement please forward to Della Scott-Wirt's attention at Grand Tower, Suite 1201.

Please let me know if you have any questions.

Thank you
Jeanette Hensler
MDHHS, Bureau of Purchasing
517-241-8764

From: Hensler, Jeanette (DHHS)
Sent: Tuesday, February 23, 2016 4:36 PM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Cc: Geist, Laura (DHHS) <GeistL1@michigan.gov>
Subject: FW: Budget Revision
Importance: High

Hi Barb,
Are the budget modification Real Alternatives shared approved? If so we will draft an amendment.
Thank you,
Jeanette

From: Thomas A. Lang - Comcast IMAP [<mailto:ra-operations@comcast.net>]
Sent: Tuesday, February 23, 2016 4:08 PM
To: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>
Subject: Re: Budget Revision
Importance: High

Jeanette -

Just checking in to find out if our required budget revision has been approved. Please let me know as soon as you can.

Thank you!
Tom

From: Thomas Lang <ra-operations@comcast.net>
Date: Monday, February 8, 2016 at 12:40 PM
To: "Hensler, Jeanette (DCH)" <HenslerJ1@michigan.gov>
Subject: Re: Budget Revision

Jeanette -

Thank you!

Tom Lang
Vice President of Operations
Real Alternatives

Contract Manager and
Location/Building: Barbara Derman
Contract #: 20142043

Amendment No. 5 to the
Agreement Between
Michigan Department of Health and Human Services
(formerly Michigan Department of Community Health)
and
Real Alternatives
for
Michigan Pregnancy and Parenting Support Services Program

1. Period of Agreement

This agreement shall commence on October 1, 2013 and continue through September 30, 2016. This agreement is in full force and effect for the period specified.

2. Program Budget and Agreement Amount

This amendment does not change the total or Department's agreement amount of the original agreement.

3. Amendment Purpose

The purpose of the amendment is to modify the budget categories to reflect current spending, as shown on the Attachment B budget pages.

4. **Original Agreement Conditions**

It is understood and agreed that all other conditions of the original agreement remain the same.

5. **Special Certification**

The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board, official or contractor.

6. **Signature Section**

For the Michigan Department of Health and Human Services

Kim Stephen, Director, Bureau of Purchasing

Date

For the CONTRACTOR:

Name (print)

Title (print)

Signature

Date

Statement of Work**Michigan Pregnancy and Parenting Support Services Program****October 2013 – September 2016**

1. Describe the core program elements and the manner in which services will be delivered.
 - a. Describe the individuals who will be eligible to receive services in the program, including any income or residency requirements, and any limitations due to race, gender, ethnicity, age or religion.
 - b. Describe the geographic areas within the State where program services will be provided.
 - c. Describe the core services that will be provided to eligible clients that promote childbirth instead of abortion, and that assist pregnant women with their decision regarding parenting or adoption.
 - d. In addition to the core services, describe the additional support services that will be available to eligible clients in the program.
 - e. Describe the advertising, outreach and marketing efforts that may occur to advise potential eligible clients of the availability of program services.
 - f. Describe how potential clients will access program services.
2. Describe the network of program service providers and counselors, and how they become eligible to provide approved program services.
3. Describe the plan for data collection of required program reporting; and the plan for program quality assurance monitoring, including site reviews and financial accountability.

Program Objectives

1. Assist pregnant women in Michigan to maintain pregnancy and achieve positive healthy pregnancy outcomes through provision of pregnancy support services and referrals to care.
 - a. Provide compassionate, caring and free services through approved life-affirming pregnancy support centers, social service agencies, maternity homes and adoption agencies
 - b. An evaluation of the client's needs is made by the counselor during the counseling sessions.
 - c. Provide pregnancy and parenting support services support utilizing trained crisis intervention counselors (degreed, non-degreed and volunteers)
 - d. Provide referrals to other available community services to support pregnant woman who are experiencing unplanned/crisis pregnancies, including referrals for prenatal and pediatric care, medical care, social services, and other supports as required and available.
 - e. Ensure client feedback is obtained to assure client support during crisis and counseling interventions.
2. Assist new Michigan parents establish positive parenting practices through provision of parenting support services.
 - a. Provide counseling and parenting education and referrals to pediatric care, social services, child care, financial support, housing, education for improving skills or obtaining a GED, job service and vocational training programs
 - b. Provide parenting support utilizing trained counselors (degreed, non-degreed and volunteers)
3. Assist women in Michigan who thought they were experiencing an unplanned/crisis pregnancy, but who are found to be not pregnant.

- a. Provide information on the risks of sexually transmitted diseases, relationship counseling, decision-making counseling, chastity information, teen pregnancy prevention programs, and other counseling to modify risk-taking behavior
- b. Provide services to women in this category utilizing trained counselors (degreed, non-degreed and volunteers)

4. Serve approximately 4500 women and parents of infants at approximately 12000 visits.

5. Have Service Providers establish and maintain referral lists to life-affirming Michigan public and nonprofit organizations providing care to mothers and infants to assure ongoing care and services.

- a. Each Service Provider Organization must have the appropriate referral resources to serve clients with essential and beneficial referrals including:
 - i. Referrals for prenatal and pediatric care.
 - ii. Referrals for medical care.
 - iii. Referrals for social services organizations and support services such as:
 - i. WIC, or other nutrition programs; MIHP, or other home visiting programs; local Department of Human Services; local health department; adoption agencies; child care; financial support; housing; education for improving skills or obtaining a GED; job service and vocational training programs; or transportation services as needed.
- b. Service Provider Organizations are responsible to assure that referral sources are pro-life and continue to be pro-life.
- c. Service Provider Organizations are responsible to evaluate referral organizations to assure they comply with client service needs.
- d. Information concerning referral resources will be obtained at each site Monitoring.

6. Assure that program vendor Service Providers:

- a. Are a nonprofit organization with 501(c)3 tax exempt status
- b. Operate an alternatives to abortion program that has a stated policy of actively promoting childbirth instead of abortion
- c. Maintain a pro-life mission and agree not to promote, refer, or counsel abortion as an option to a crisis or unplanned pregnancy
- d. Are physically and financially separate from any entity that advocates, performs, counsels, or refers for abortion
- e. Understand that the funding for alternative to abortion services under this program does not include funding for the provision, referral, or advocacy of contraceptive services, drugs, or devices
- f. Provide core services consisting of information and counseling that promotes childbirth instead of abortion, and assists pregnant women in their decision regarding adoption or parenting
- g. Are nondiscriminatory
- h. Agree not to promote the teaching or philosophy of any religion or religious organization while providing program services to the client
- i. Have been in operation a minimum of one year providing core alternative to abortion services to women in a crisis pregnancy
- j. Provide abstinence education as the best and only method of avoiding unplanned pregnancies and sexually transmitted infections
- k. Agree to serve all eligible clients, including those with Limited English Proficiency
- l. Will annually verify that all staff and volunteers have current Michigan State Police and Child Abuse background check clearances
- m. Maintain client confidentiality
- n. Will submit their counselor training materials, and policies and procedures manual for evaluation
- o. Do not charge a fee for services to eligible clients.
- p. Provide handicapped accessible services.

7. Assure Service Provider compliance with program policies and objectives, including:
 - a. Initial and annual site monitoring of Service Provider sites performed as described in the program description entitled: Michigan Pregnancy and Parenting Support Services Program, October 2013 – September 2016
 - b. Assure accurate record-keeping of client eligibility
 - c. Assure accurate submission of billing forms
 - d. Assure all services are provided in a respectful and non-judgmental manner
 - i. Assure all services are provided to eligible clients with limited English, hearing or visual capabilities
 - ii. Assure all services are provided with appropriate cultural sensitivities
 - e. Assure financial accountability through program site monitoring.
 - f. Ongoing quality assurance measures performed as described in the program description entitled: Michigan Pregnancy and Parenting Support Services Program, October 2013 – September 2016
8. Assure compliance with program reporting requirements. Quarterly Reports are to be submitted to DFCH@michigan.gov by 45 days after the end of the quarter. The Quarterly Reports will, at a minimum, provide a total accounting of the following activities of the Service Providers:
 - a. Monitoring activities completed;
 - b. Monitoring Report findings for each site monitored and subsequent corrective actions taken;
 - c. Technical assistance provided;
 - d. Follow-up on site monitoring findings for Service Providers;
 - e. Direct service activities such as information/services provided or referrals made;
 - f. Significant Project(s) Status Report(s) including a brief narrative of projects described in the Work Plan, and any other significant projects or activities;
 - g. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by their county of residence, and their age reported by the following age groups:
 1. Less than 16 years old;
 2. 16 years old through 20 years old;
 3. 21 years old through 25 years old;
 4. 26 years old through 30 years old;
 5. 31 years old through 35 years old;
 6. 36 years old through 40 years old;
 7. 41 years old through 45 years old;
 8. 46 years old and older.
 - h. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by race, by county, by age (White, African American, Native American, Asian, multi-racial, unknown/not declared)
 - i. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by ethnicity, by county, by age (Hispanic, non-Hispanic)
 - j. The number of visits by pregnant women, non-pregnant women and parenting women (separate reports for each of these three client types), by county, by age.
 1. Hotline calls from Michigan and number of subsequent referrals to Service Providers
 2. Public Information activities in Michigan
 - k. Report number of Service Provider referrals by type:
 1. Prenatal care providers
 2. Pediatric care providers

I. Report of client outcomes

1. Number of clients indicating they are choosing childbirth
2. Number of clients who visited or are planning to visit a health care provider for prenatal care.
3. Number of clients who have taken their child to a pediatric appointment.
4. Number of clients with infants up to date in immunizations.
5. Number of clients who felt supported at the end of their counseling session.

PROGRAM BUDGET SUMMARY
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

*View at 100% or Larger
Use WHOLE DOLLARS Only*

PROGRAM Michigan Pregnancy and Parenting Support Services Program			DATE PREPARED 3/2/2016	Page 1	Of 3
GRANTEE NAME Real Alternatives			BUDGET PERIOD From: 10/1/2013 To: 09/30/2016		
MAILING ADDRESS (Number and Street) 7810 Allentown Blvd., Suite 304			BUDGET AGREEMENT <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMENDMENT ►	AMENDMENT # 5	
CITY Harrisburg	STATE PA	ZIP CODE 17112	FEDERAL ID NUMBER 23-2868660		
EXPENDITURE CATEGORY			TOTAL BUDGET		
1. SALARIES & WAGES					
2. FRINGE BENEFITS					
3. TRAVEL					
4. SUPPLIES & MATERIALS					
5. CONTRACTUAL (Subcontracts/Subrecipients)					
6. EQUIPMENT					
7. OTHER EXPENSES					\$184,798/
Administrative Expenses					\$1,315,202
Services Expenses					
8. TOTAL DIRECT EXPENDITURES (Sum of Lines 1-7)		\$0	\$0	\$0	\$1,500,000
9. INDIRECT COSTS: Rate #1 %					
INDIRECT COSTS: Rate #2 %					
10. TOTAL EXPENDITURES		\$0	\$0	\$0	\$1,500,000

SOURCE OF FUNDS

11. FEES & COLLECTIONS					\$1,500,000
12. STATE AGREEMENT					
13. LOCAL					
14. FEDERAL					
15. OTHER(S)					
16. TOTAL FUNDING		\$0	\$0	\$0	\$1,500,000
AUTHORITY: P.A. 368 of 1978	The Department of Health and Human Services is an equal opportunity employer, services and programs provider.				
COMPLETION: Is Voluntary, but is required as a condition of funding					

PROGRAM BUDGET – COST DETAIL SCHEDULE

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

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View at 100% or Larger
Use WHOLE DOLLARS Only

PROGRAM Michigan Pregnancy and Parenting Support Services		BUDGET PERIOD From: 10/1/2013 To: 9/30/2016	DATE PREPARED 3/2/2016
GRANTEE NAME Real Alternatives		BUDGET AGREEMENT <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMENDMENT	AMENDMENT # 5
1. SALARY & WAGES POSITION DESCRIPTION		COMMENTS	POSITIONS REQUIRED
President & CEO			1
VP – Administration			1
Assistant Director of Finance			1
Accountant			1
Bookkeeper			\$0
			\$0
		1. TOTAL SALARIES & WAGES:	5 \$85,682
2. FRINGE BENEFITS (Specify)			
<input checked="" type="checkbox"/> FICA <input checked="" type="checkbox"/> LIFE INS. <input checked="" type="checkbox"/> DENTAL INS. <input checked="" type="checkbox"/> UNEMPLOY INS. <input checked="" type="checkbox"/> VISION INS. <input checked="" type="checkbox"/> WORK COMP. <input checked="" type="checkbox"/> RETIREMENT <input type="checkbox"/> HEARING INS. <input checked="" type="checkbox"/> HOSPITAL INS. <input checked="" type="checkbox"/> OTHER (specify) Accrued Vacation		COMPOSITE RATE AMOUNT 0.00%	
		2. TOTAL FRINGE BENEFITS:	\$29,899
3. TRAVEL (Specify if category exceeds 10% of Total Expenditures)		3 TOTAL TRAVEL:	\$813
4. SUPPLIES & MATERIALS (Specify If category exceeds 10% of Total Expenditures) Postage/Shipping: \$3,105; Office Expense: \$13,105; Computer Resources: \$13,399		4. TOTAL SUPPLIES & MATERIALS:	\$29,609
5. CONTRACTUAL (Specify Subcontracts/Subrecipients)		5. TOTAL CONTRACTUAL:	\$6,205
6. EQUIPMENT (Specify Items)		6. TOTAL EQUIPMENT:	\$0
7. OTHER EXPENSES (Specify if category exceeds 10% of Total Expenditures) Auditing: \$5,199; Rent: \$18,071; Telephone: \$2,746; General Liability Insurance: \$884; Insurance – Directors & Officers: \$1,944; Professional Development: \$1,412; Equipment Service: \$834 Job Advertising/Employee Screening: \$1,500		7. TOTAL OTHER:	\$32,590
8. TOTAL DIRECT EXPENDITURES (Sum of Totals 1-7)		8. TOTAL DIRECT EXPENDITURES:	\$184,798
9. INDIRECT COST CALCULATIONS		Rate #1: Base \$0 X Rate 0.0000 % Total Rate #2: Base \$0 X Rate 0.0000 % Total 9. TOTAL INDIRECT EXPENDITURES:	\$ 0 \$ 0 \$ 0 \$184,798
10. TOTAL EXPENDITURES (Sum of lines 8-9)			
AUTHORITY: P.A. 368 of 1978 COMPLETION: Is Voluntary, but is required as a condition of funding DCH-0386 (E) (Rev 02/13) (W) Previous Edition Obsolete. Use Additional Sheets as Needed		The Department of Health and Human Services is an equal opportunity employer, services and programs provider.	

PROGRAM BUDGET – COST DETAIL SCHEDULE

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

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View at 100% or Larger
Use WHOLE DOLLARS Only

PROGRAM Michigan Pregnancy and Parenting Support Services		BUDGET PERIOD From: 10/1/2013 To: 9/30/2016	DATE PREPARED 3/2/2016
GRANTEE NAME Real Alternatives		BUDGET AGREEMENT <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMENDMENT	AMENDMENT # 5
1. SALARY & WAGES POSITION DESCRIPTION	COMMENTS	POSITIONS REQUIRED	TOTAL SALARY
Vice President of Operations		1	\$47,041
Services Coordinator		1	\$6,937
Services Assistance		1	\$1,363
Service Provider Approval		1	\$10,749
Billing Coordinator		1	\$7,697
Service Provider Monitoring		1	\$9,431
Hotline Counselor		1	\$1,553
1. TOTAL SALARIES & WAGES:		7	\$84,771
2. FRINGE BENEFITS (Specify)			
<input checked="" type="checkbox"/> FICA	<input checked="" type="checkbox"/> LIFE INS.	<input checked="" type="checkbox"/> DENTAL INS.	COMPOSITE RATE
<input checked="" type="checkbox"/> UNEMPLOY INS.	<input checked="" type="checkbox"/> VISION INS.	<input checked="" type="checkbox"/> WORK COMP.	AMOUNT 0.00%
<input checked="" type="checkbox"/> RETIREMENT	<input type="checkbox"/> HEARING INS.		
<input checked="" type="checkbox"/> HOSPITAL INS.	<input checked="" type="checkbox"/> OTHER (specify) Accrued Vacation		2. TOTAL FRINGE BENEFITS: \$22,532
3. TRAVEL (Specify If category exceeds 10% of Total Expenditures)			
3 TOTAL TRAVEL:			\$8,082
4. SUPPLIES & MATERIALS (Specify If category exceeds 10% of Total Expenditures)			
Client Education Materials: \$106,642; Pregnancy Test Kits: \$4,711			
4. TOTAL SUPPLIES & MATERIALS:			\$111,353
5. CONTRACTUAL (Specify Subcontracts/Subrecipients)			
Name	Address	Amount	
Services Database Consulting & Development		\$24,203	
Counseling Reimbursement		\$834,140	
5. TOTAL CONTRACTUAL:			\$858,343
6. EQUIPMENT (Specify items)			
6. TOTAL EQUIPMENT:			\$0
7. OTHER EXPENSES (Specify If category exceeds 10% of Total Expenditures)			
Services Advertising: \$224,068; Meetings/Seminars: \$5,000; Hotline Referral System: \$1,053			
7. TOTAL OTHER:			\$230,121
8. TOTAL DIRECT EXPENDITURES (Sum of Totals 1-7)		8. TOTAL DIRECT EXPENDITURES: \$1,315,202	
9. INDIRECT COST CALCULATIONS		Rate #1: Base \$0 X Rate 0.0000 % Total \$ 0 Rate #2: Base \$0 X Rate 0.0000 % Total \$ 0	
9. TOTAL INDIRECT EXPENDITURES: \$ 0			
10. TOTAL EXPENDITURES (Sum of lines 8-9) \$1,315,202			
AUTHORITY: P.A. 368 of 1978 COMPLETION: Is Voluntary, but is required as a condition of funding DCH-0386 (E) (Rev 02/13) (W) Previous Edition Obsolete. Use Additional Sheets as Needed		The Department of Health and Human Services is an equal opportunity employer, services and programs provider.	

MICHIGAN PREGNANCY AND PARENTING SUPPORT SERVICES PROGRAM
October 2013 – September 2016
Program Description and Work Plan

INTRODUCTION

Real Alternatives is a national, private, tax-exempt, non-profit corporation pursuant to Section 501(c) (3) of the Internal Revenue Code. Using its proprietary "Real Alternatives Program and Instructional Design" (RAPID)¹ system, Real Alternatives has administered the successful and nationally-recognized Alternative to Abortion Services Program as the prime contractor for the Commonwealth of Pennsylvania since July 1, 1997.

The government funding received by Real Alternatives from state governments enables Real Alternatives to provide free, caring, confidential and comprehensive pregnancy support, parenting and adoption education services that encourage a decision of childbirth instead of abortion, to women and their families who are experiencing unexpected pregnancies. Those critical and extremely beneficial services are directly provided through a network of vendor service providers comprised of social service agencies, pregnancy support centers, maternity homes and adoption agencies.

Corporate Mission Statement

Real Alternatives exists to provide life-affirming alternative to abortion services throughout the nation. These compassionate support services empower women to protect their reproductive health, avoid crisis pregnancies, choose childbirth rather than abortion, receive adoption education, and improve parenting skills.

CORPORATE BACKGROUND AND EXPERIENCE

Real Alternatives has been the prime contractor for the Commonwealth of Pennsylvania's alternative to abortion services program for the last 18 years. During that time, over 250,000 women throughout the Commonwealth have been served. Real Alternatives receives the Alternative to Abortion Services grant from the Commonwealth of Pennsylvania Department of Human Services to provide comprehensive pregnancy, parenting and adoption support services to pregnant women who are experiencing an unexpected pregnancy, so they choose childbirth rather than abortion. This is accomplished through a vendor network of approximately 100 social service agencies, pregnancy centers, maternity homes and adoption agencies.

In 2013, Real Alternatives was selected by the Michigan Department of Community Health to be the prime contractor for the State of Michigan's Pregnancy and Parenting Support Services Program. With a network of 17 service provider sites, over 1,450 women throughout the southern region of Michigan have been served since October 2013.

In 2014, Real Alternatives was selected by the Indiana State Department of Health to be the prime contractor for the State of Indiana's Pregnancy and Parenting Support Services Program. With a network of 16 service provider sites, over 7,500 women throughout the northern region of Indiana have been served since October 2014.

Always striving to deliver quality, cost effective services to women, Real Alternatives was recognized by the Central Pennsylvania Business Journal in 2002 and again in 2004 for its technological innovation and cost savings by being selected as a finalist for the Annual Nonprofit Innovation Award. In 2004, Real Alternatives was also one of the first four nonprofits to be awarded the prestigious Pennsylvania Association of Nonprofit Organizations (PANO) Seal of Excellence for meeting the 56 Standards of Excellence criteria for nonprofits. In 2007 and again in 2013, Real Alternatives earned recertification for the PANO Seal of Excellence. Real Alternatives recognizes that a government program is only as good as its last audit. Using the RAPID system has lead to 18 straight perfect CPA audits for Real Alternatives.

Real Alternatives is governed by a Board of Directors and a set of bylaws. The registered office of the Corporation is 7810 Allentown Boulevard, Suite 304, Harrisburg, Pennsylvania 17112, telephone: 717-541-1112, fax: 717-541-9713. Federal ID Number is 23-2868660. The business and affairs of Real Alternatives are managed by its Board of Directors. The board hired and sets the duties of the President & CEO, and he is empowered by the Corporation to carry out the policies of the Corporation, throughout all endeavors on behalf

of Real Alternatives. The President & CEO, Kevin I. Bagatta, Esquire, is the point of contact for questions regarding this grant agreement. Except as otherwise required by Pennsylvania corporate law or other law, the entire control of the Corporation (its management, affairs, and property) is vested in the Board of Directors of the Corporation.

Real Alternatives Staff

Real Alternatives is a national nonprofit corporation with two divisions: one that supports the \$6.7 million a year Pennsylvania Program, the \$1 million a year Indiana Program, and the \$1.5 million Michigan Program and the second division that supports national expansion of government-funded alternative to abortion programs.

The executive management team for the Real Alternatives consists of a full-time President & CEO, a full-time Vice President of Operations, a full-time Vice President of Administration, and a full-time Services Coordinator. Additional personnel include a part-time Accountant, part-time Bookkeeper, a part-time Billing Coordinator, a part-time Special Projects Coordinator, a part-time Community Outreach Coordinator, and a near full-time Toll-Free Counselor.

PROGRAM WORK PLAN

Real Alternatives, through a network of pro-life pregnancy support centers, maternity homes, adoption agencies, and social service agencies (vendor service providers), plans to reach out to each woman, no matter what her background or circumstances, and without fee. Compassionate, trained counselors will assess each woman's situation and assist her in developing a positive life-affirming approach to her pregnancy. Assistance during and after the parenting and adoption decision involves counseling, education, material assistance, and referrals. By empowering women in an unexpected pregnancy with this assistance, they no longer feel compelled to choose abortion out of a sense of being alone, helpless, and hopeless. The outcome goals of this pregnancy and parenting support program will be that women facing crisis/unexpected pregnancies in the state of Michigan will be aware of this comprehensive program, they will receive support, will have improved parenting skills, and will receive adoption education. Such outcome goals will empower them to choose childbirth rather than abortion. This program in turn will have a lowering impact on the Michigan Abortion Choice Percentage (see exhibit 1 in the appendices), and be a factor in reducing medical costs², improving women's health³, and obtaining overall long-term savings for the taxpayers of Michigan.

Program Design

Real Alternatives will utilize the RAPID system to administer this regional program. Real Alternatives, which holds all right, title, and interest to the RAPID system, has proven success in Pennsylvania, Michigan, and Indiana, as a good steward of government financial resources to meet government's desire to assist women to seek an alternative to abortion. Real Alternatives, as the prime contractor, will provide statewide program operations services including program administration and centralized client outreach.

The following is the overall design of the RAPID system, already working in Pennsylvania, Michigan and Indiana along with the description of tasks that will be taken by Real Alternatives in Michigan for program deployment and ongoing operation. (This explanation is visually portrayed at Exhibit 3 in the appendices.)

Program Vendor Service Providers

Presently, 5 vendor service providers with 17 sites are providing pregnancy and parenting support services in Michigan under the program. Real Alternatives plans to recruit and subcontract with more vendor service providers to perform program operational services, primarily involving counseling and support services to clients. Those potential vendor service providers include pregnancy support centers, maternity homes, adoption agencies, and social service agencies that provide life-affirming alternative to abortion services presently throughout the State of Michigan. Specific emphasis will be on those potential service providers geographically located north of State Route 10 so the program will provide statewide coverage of services. Real Alternatives will contact them in October/November 2015 advising them of Real Alternatives' plan to contract with those who meet Real Alternatives' vendor standards to perform services under the Michigan Department of Community Health grant.

First, the potential vendor service providers are screened for eligibility and are then approved as subcontractors. Next, their counselors who will be providing the services are trained on program requirements, eligible services and restrictions in delivery of those counseling services.

Once counselors in the field are certified, they submit information online each time they provide approved services to program eligible clients. This information includes demographic information, topics discussed in the counseling session, counseling and referral time, and billing information, along with a required certification by the counselor of the validity of what is being submitted for reimbursement. This online information is submitted daily and processed by Real Alternatives. Real Alternatives gathers the regional data and converts it for use in the financial accounting system and performance reporting system. Real Alternatives will continue to report to DHHS for the previous month's services performed. Requests for remaining cash advances will occur each month. Once paid, Real Alternatives will pay the vendor service providers for their past month's approved services.

Service Provider Selection Process

Providing pregnancy support that promotes childbirth and alternatives to abortion requires experienced individuals taking the time to listen to the concerns of the women in crisis and supporting them. The quality of the vendor services provided to these women is of utmost importance to Real Alternatives. This dedication to the quality of service is reflected in the RAPID Service Provider Selection Process. Once a potential vendor service provider expresses interest in becoming a vendor service provider for the program after being contacted by Real Alternatives, the potential vendor service provider is asked if they meet the minimum requirements for the program. The minimum criteria required for potential vendor service providers is that they:

- ◆ are a 501(c) 3 tax exempt organization
- ◆ operate an alternative to abortion program that has a stated policy of actively promoting childbirth instead of abortion
- ◆ maintain a pro-life mission and agree not to promote abortions, refer women for abortions, or counsel women to have an abortion as an option to a crisis pregnancy
- ◆ be physically and financially separate from any entity that advocates for abortion, performs abortions, counsels women to have abortions, or refers women for abortion
- ◆ provide core services consisting of information and counseling that promotes childbirth instead of abortion and assists pregnant women in their decision regarding adoption or parenting
- ◆ understand that the funding for alternative to abortion services under this program does not include funding for the provision, referral, or advocacy of contraceptive services, drugs, or devices
- ◆ are nondiscriminatory
- ◆ agree not to promote religion during government-funded contract services
- ◆ have been in operation a minimum of one year providing core alternative to abortion crisis intervention services to women in a crisis/unexpected pregnancy
- ◆ serve low-income clients
- ◆ do not charge a fee for program services to eligible clients
- ◆ provide a physical site that is handicapped accessible, or that they have the capability to make special provisions to provide program services to persons with disabilities.

Based upon their response to the minimum requirements evaluation, a potential vendor service provider is required to submit a binder of backup documents for review by Real Alternatives. Such documents include at a minimum:

- ◆ proof of IRC 501 (c) 3 tax-exempt status with federal tax number
- ◆ a copy of the Corporate Articles of Incorporation and Amendments filed with the Secretary of State
- ◆ a copy of the Bylaws of the Corporation
- ◆ policy and procedures manual that include a confidentiality policy
- ◆ board of directors or equivalent governing body
- ◆ counseling training materials
- ◆ proof of general liability insurance for sites where services are rendered, as well as automobile and workers compensation insurance.

All material will be reviewed and if the program criteria are met, a visual inspection of the site is

arranged and observed. Upon completion of the visual site inspection, a written evaluation is completed along with the Evaluator's recommendation. The Vice President of Operations then reviews all documents and makes a recommendation to the President & CEO. If the President & CEO approves the potential vendor service provider, then DCH will be informed. An agreement will be offered to the new potential vendor service provider.

Real Alternatives estimates it will contract with between 17- 25 total pro-life vendor service provider sites located throughout Michigan to serve women in need.

Service Provider Training and Monitoring

Upon successful completion of the approval process, the vendor service provider's personnel and volunteers are trained on program compliance. Real Alternatives will accelerate the training through the use of the RAPID Training Process. Vendor service providers are retrained every year on program requirements and compliance. In addition to annual training, each vendor service provider receives on-site and/or remote monitoring for program compliance annually. Monitoring reports on the vendor service provider's physical site, program compliance, and corporate changes will be prepared by Real Alternatives' staff, annotating deficiencies and corrective actions taken. The site monitoring reports will appear in the quarterly reports to DCH.

Quality assurance of services is accomplished by Real Alternatives in multiple ways:

1. Initially by the vendor service provider screening process and approval process, then
2. by the training process accomplished by Real Alternatives at counselor training, then
3. by having each counselor sign a certification statement of understanding of important program rules before the forms submitted by them are reimbursed in the system, and
4. finally by monitoring each vendor service provider for programming contract compliance once a year starting in 2015.

Those vendor service providers with multiple sites will have two or more site monitorings performed by the Real Alternatives.

Vendor Service Provider monitoring encompasses three parts. During the Corporate Administration and Program Profile Review, the following is reviewed:

- Review of policy and procedure manuals and documentation of Board of Directors approval (manuals include: Non-Discrimination Policy, Confidentiality Policy, Sexual Harassment Policy, Spiritual Issues Policy, Abortion/contraception Policy, internal client grievance procedures, Limited English Proficiency Policy, Adoption Policy);
- Review of counselor training plan, counseling skills training, training materials, assessment and ongoing training;
- Review of corporate documents (Mission statement, board of directors listing, articles of incorporation, by-Laws, non-profit status);
- Review of program operations (including, Client intake form, Client services, primary client referral sources, provider referral resource list, pregnancy test requirements, client educational materials, and staff/volunteer training procedures)

During the Facility Inspection, the following is reviewed:

- Inspection of facility including: waiting area, counseling areas lavatories, fire safety procedures and equipment;
- review of literature, review of current counselor child abuse clearance, handicap accessibility, confidential handling of client files, review of service site website and/or yellow page ads.

During the Reimbursement Compliance Review, the following is reviewed:

- Review of randomly selected client files for accuracy of billing.

Service Provider Reimbursement Method

In the area of vendor service provider reimbursement, service providers are reimbursed as vendors for the core and support services rendered to women on a "fee-for-service" type of arrangement. The minimum rates for reimbursement are \$1.09 per minute for counseling time and referral time; \$21.80 per class per client; \$10.90 per client self-administered pregnancy test kit, \$10.90 per food, clothing, and/or furniture pantry visits not to exceed four visits per pantry type; and, \$5.45 per online client data collection form. This performance driven reimbursement system rewards vendor service providers who take their program reimbursement and reinvest in their services by opening more centers and hiring more counselors to serve more women in need. By serving more women, these centers receive more reimbursement. No money is "given" to the vendor service providers – they earn it. By using the prime contractor/subcontractor model, vendor service providers do what they do best, one-on-one counseling and mentoring instead of government contracting, and the prime contractor does what it does best, government program administration and client outreach.

This approach results in the Michigan Pregnancy and Parenting Support Services Program maximizing focus and performance for the prime contractors and vendor service providers.

One confidential form is required for the billing system. The client fills out the form containing personal and demographic information and signs it to confirm a person was served that day of service. The form the client fills out allows each client to have the ability to register a complaint or comment at each visit throughout the state using the same method that has been successfully used in the Pennsylvania program for 18 years. Each form will have a telephone number that clients can call to register a complaint about any services provided to them at the vendor service provider level to Real Alternatives. Complaint calls are followed up by Executive Staff.

Real Alternatives will use the RAPID Online Data Collection, Billing, and Reporting Systems software to receive monthly billing from the service providers; process the demographic, billing, and performance data; and submit the services bill to the DCH for reimbursement along with administrative and outreach costs. Once reimbursement occurs from DCH then Real Alternatives will reimburse the vendor service providers.

Charitable Choice Act – Faith-Based Organization Policy

Real Alternatives will implement the present RAPID faith-based policy currently being used in Pennsylvania, Michigan, and Indiana. A faith-based service provider which includes among its activities worship, religious instruction, proselytization or other inherently religious programs cannot be funded for those activities under the Michigan Pregnancy and Parenting Support Services Program. Reimbursement is prohibited for worship services, bible study, prayer meetings, prayer with a client during the program visit, or any form of proselytization, i.e., to recruit members for religious conversion.

If a vendor service provider does engage in such activities with a client in the pregnancy and parenting support program, those activities must occur separately, in time or location, from services provided pursuant to the contract with Real Alternatives. By the way of example of what may constitute separateness in place, if a vendor service provider occupies a building with a single entrance and provides counseling in one of its rooms, it may, with a signed request from a client, immediately after program counseling, engage in spiritual or religious activity with the client in a separate room in the building, with a different spiritual or religious counselor – a person other than the one who provided service under the contract.

An example of separation in time would permit a different spiritual counselor to meet with a client, if the client signs a request, after the counselor providing client services under the Michigan Pregnancy and Parenting Support Services Program, leaves the room.

Participation in religious/spiritual activities by a client must be voluntary, and the client must understand that refusal to participate in religious activities will not disqualify her from receiving services under the program. An approved request form must be provided to the client before any such religious activity occurs to assure that voluntary, informed consent is provided by the client.

A vendor service provider under the contract may retain religious terms in its organization name, select its board members on a religious basis and include religious references in its organization's mission

statements and other governing documents. It cannot, however, include any religious activity or program with client services and must certify to Real Alternatives that it complies with its contract requirements.

Program Client Services

The primary purpose of the Michigan Pregnancy and Parenting Support Services Program is to provide core services consisting of information, education, and counseling that promotes childbirth instead of abortion and assists pregnant women in their decision regarding adoption or parenting. The program also provides support services including client self-administered pregnancy test kits, baby food, maternity and baby clothing and baby furniture, information and education, and referrals for other services for the needs of the women and newborn. The information and education provided under support services includes topics regarding infant care, adoption, or parenting.

The enabling legislation for the Michigan Pregnancy and Parenting Support Services Program states the program must promote childbirth and alternatives to abortion. Vendor service providers are to provide free counseling, support, and referral services to eligible women during pregnancy, and through 12 months after birth. As appropriate, the goals for client outcomes shall include an increase in client support, an increase in childbirth choice, an increase in adoption knowledge, an improvement in parenting skills, and improved reproductive health through abstinence education.

Real Alternatives, through the vendor service providers, will offer a comprehensive umbrella of core and support services that provide women direct support during and after the crisis/unexpected pregnancy.

For those in a crisis/unexpected pregnancy, core services are delivered by providing direct counseling support during the parenting and adoption decision. Services include:

- ◆ crisis intervention counseling and case management in a non-judgmental atmosphere
- ◆ education on fetal development and the health and nutritional needs of pregnant women, including books, videos, brochures, and fetal models
- ◆ abortion information - what it is, what it does, and negative outcomes associated with it
- ◆ pre- and post-natal education; pregnancy and certified childbirth classes
- ◆ access to information on medical care, hospital clinics, doctors, health care facilities, and other professional services; assistance with identifying drug and alcohol programs, if needed
- ◆ adoption service information
- ◆ life-skill training for parenting and nutritional needs
- ◆ availability of other community social services
- ◆ tangible aid in the form of maternity clothes
- ◆ other programs for the physical and emotional needs of women experiencing the stress of a crisis/unexpected pregnancy

For women who have given birth, support services are delivered by providing direct parenting or adoption support because of their decision not to abort. These services take the form of:

- ◆ parenting counseling and classes
- ◆ education referrals for upgrading skills or obtaining a GED
- ◆ child care referrals
- ◆ mentoring
- ◆ information on Women Infants and Children (WIC) programs
- ◆ job service and vocational training opportunities availability
- ◆ tangible aid in the form of baby and infant items and other needed supplies

For those who come to our Service Providers thinking they may be experiencing a crisis/unexpected pregnancy but are unsure, client self-administered pregnancy test kits are always available. For those in this category who are found to be not pregnant, services include:

- ◆ information on the risks of sexually transmitted diseases
- ◆ relationship counseling
- ◆ decision making education
- ◆ chastity classes
- ◆ teen pregnancy prevention programs

- ♦ other counseling offered to modify risk-taking behavior.⁴

This umbrella of services allows Real Alternatives to provide direct support services so women do not feel the need to have an abortion now or in the future, as well as provide programs that work to prevent the circumstances that might lead to the perceived need for an abortion in the first place. With the ability to provide a wide range of readily available nearby services to Michigan women, they are empowered to make more informed choices concerning their child, as well as begin to plan for a future that will include independence and self-sufficiency. The consistent provision of these services over a significant period of time provides a better opportunity for counselors to help women who desire to change their status from a dependent mother to an independent mother.

Program Administration Services

Real Alternatives will provide the following program coordination services: seek out, approve and sign contracts with qualified vendor service providers to deliver core services to clients; train approved vendor service providers in program requirements; ensure that only program trained and approved counselors submit for reimbursement under the program; conduct annual on-site and remote monitoring of the vendor service providers using to ensure subcontract and program compliance; conduct annual education material purchase for clients; conduct annual professional education conference for program counselors; conduct statewide program advertising; provide to DCH monthly financial reports of expenses and reimbursement requests for the next quarter's services; provide quarterly reports of statewide vendor service provider performance to DCH including clients served and total visits by age and by county, as well as hotline referrals and patches by age and by county.

Program Educational Material Purchase

While the vendor service providers' counselors are providing services to clients, Real Alternatives staff will implement a substantial RAPID Client Education Materials Purchase during contract year 2015/2016 of the grant. Again, the state of Michigan will be able to save development time and money by using material which have already been reviewed for currency and accuracy under the RAPID system. Vendor relationships already established by Real Alternatives will be able to be used resulting in appropriate mass quantity discounts. Real Alternatives, with 18 years of experience serving a diverse population of women in crisis pregnancies in the sixth largest state in the US, will continue to develop special education and information materials tailored for the Michigan program.

Program Advertising

Many women choose not to abort once they are aware there is someone available to assist them during their parenting or adoption decision. Advertising is imperative to inform women that there are people and this program in the state of Michigan to help them. Now that a large number of vendor service providers sites are approved and providing services, the RAPID marketing system will be used to conduct a targeted social media campaign of the RAPID 1-888-LIFE-AID hotline patch system. (See below). As the program grows north geographically to cover the entire state of Michigan, advertising will follow the growth.

Real Alternatives will use the social media ads developed and tested over the years in the Pennsylvania, Indiana and Michigan programs that have been specifically tailored to reach women in a crisis/unexpected pregnancy who are unsure whether to abort or not. Using the methods perfected over the years, media buying will be accomplished by Real Alternatives.

The RAPID LIFE-AID hotline patch system provides a trained, bilingual, crisis intervention telephone counselor to provide brief initial counseling and determine where the caller is calling from. The caller is then patched to a counselor at an approved vendor service provider nearest to her. For those clients searching the internet, referrals are made from the existing bilingual Real Alternatives website www.RealAlternatives.org, which has been adapted for use by Michigan citizens. That website is updated with the latest new service providers immediately once the vendor service providers sign, agree to contract terms, and have been trained by Real Alternatives. To ensure program compliance, only approved vendor service providers who meet program requirements and have contractually agreed to them with Real Alternatives will be listed in these referral sources.

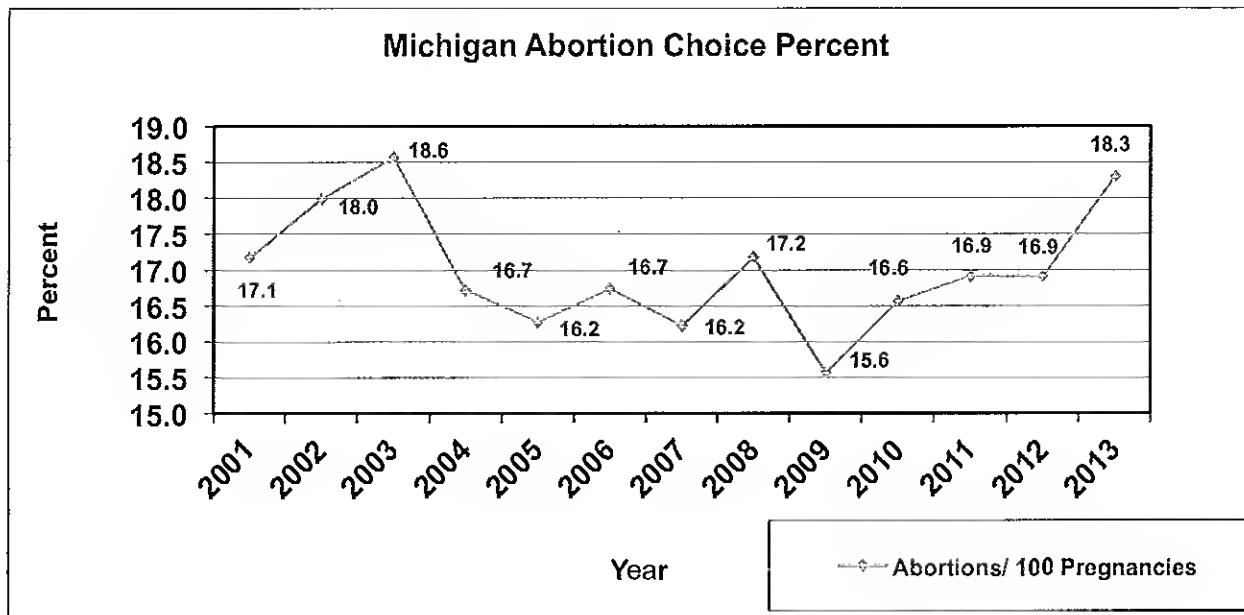
The telephone number 1-888-LIFE-AID, is a national toll-free number owned by Real Alternatives. In order to save costs, the LIFE-AID number is the entry point for the entire Michigan Pregnancy and Parenting Support Services Program. As such, all media, FaceBook and Google ads, brochures, television, and future radio ads will advertise it. During contract year 2015/16 the advertisement budget is high so that Real Alternatives may continue to inform the women of Michigan of the program's existence. As the program grows to the north of the state, advertising will follow. As new clients are referred to vendor service providers, increased reimbursement follows the increase in services. As services and reimbursement increases, reinvestment by the vendor service providers in staff and centers builds more capacity for them to serve more clients.

Program Professional Development Conference for Counselors/mentors

Real Alternatives will create, plan, and conduct an Annual Program Services Provider Conference for service provider counselors and mentors serving women under the Michigan Pregnancy and Parenting Support Services Program. Counselors and mentors will be invited to the centrally located Conference. Speakers will be hired to provide talks on topics of interest that can assist counselors and mentors as they serve the needs of women in unexpected pregnancies.

ASSUMPTIONS

This work plan is based on the assumption that DHHS will continue to promptly reimburse Real Alternatives monthly for program services expenses that have occurred.



APPENDICES

Exhibit 1:

"The Michigan Abortion Choice Percentage" is calculated by taking the Total MI Resident Abortions and dividing that number by the sum of the Total MI Resident Abortions and Total MI Resident Live Births. All figures used to track this outcome are obtained from the *Michigan Health Statistics*, the Michigan Department of Community Health website. The Abortion Choice Percentage represents the percentage of women who chose to undergo abortions out of the total population of women who could. General program impact can be measured because pregnant women who receive support and encouragement through alternative to abortion services are empowered to choose childbirth rather than abortion.

Exhibit 2: END NOTES

¹ The RAPID system includes the following copyrighted and proprietary information and material which belongs to and shall remain the exclusive property of Real Alternatives: all software, documents, checklists, staff training materials, service provider user guides, billing systems, and program management tools used to administer a regional Michigan Pregnancy and Parenting Support Program. The RAPID system is not a deliverable under this grant agreement.

² Often when faced with a crisis pregnancy, women delay prenatal care resulting in low birth weight babies that increases health care cost and high infant mortality rates. National Prevention Council, *National Prevention Strategy*, Washington, DC:

U.S. Department of Health and Human Services, Office of the Surgeon General, 2011

A prior first trimester induced abortion has been found to be an irreversible risk factor associated with preterm birth. *Immutable Medical Risk Factors Associated with Preterm Birth*. Preterm Birth: Causes, Consequences, and Prevention. Institute of Medicine, 2007, pp. 625.

In addition, for every \$1.00 spent on prenatal care, approximately \$3.38 to \$11.00 could be saved in Neonatal Intensive Care Unit costs. "Preventing Low Birth Weight Summary", Committee to Study the Prevention of Low Birth Weight, Division of Health Promotion and Disease, the Pennsylvania Department of Health. The United States currently spends just \$1 to prevent sexually transmitted diseases for every \$43 spent treating the 12 million cases diagnosed each year... teenagers suffer a staggering 3 million cases a year. "STDs are Labeled Hidden Epidemic", *The Harrisburg Patriot*, Nov. 20, 1996, A5. STDs cost the U.S. health care system \$17 billion every year—and cost individuals even more in immediate and life-long health consequences. *Sexually Transmitted Disease Surveillance Report 2010*, Centers for Disease Control and Prevention.

³ Lowering abortions can lower the incidence of breast cancer. A Turkish study done between 2000 and 2006 showed induced abortion significantly associated with increased breast cancer. *World Journal of Surgical Oncology* 2009, 7:37 doi:10.1186/1477-7819-7-37 This article is available from: HYPERLINK <http://www.wjso.com/content/7/1/37> © 2009 Ozmen et al; licensee BioMed Central Ltd.

In a study of eight European countries, researchers concluded that the increase in breast cancer incidence appears to be best explained by an increase in abortion rates and lower fertility. *The Breast Cancer Epidemic: Modeling and Forecasts Based on Abortion and Other Risk Factors*, Journal of American Physicians and Surgeons, Vol. 12, No. 3, Fall 2007, pp. 72-78.

A study of 1,451 women who developed breast cancer before the age of 40 had a 90 percent increase in the incidence of breast cancer if they aborted their first pregnancy versus those women who delivered their first baby. "An Early Abortion and Breast Cancer Risk Among Women Under Age 40," Howe, H.L., Bzduch, H., Hezfeld, P., *International Journal Epidemiology*, 18:300-304. Additionally, women under age 18 who had an abortion after the eighth week of pregnancy increased their risk of breast cancer by 800 percent. "Risk of Breast Cancer Among Young Women: Relationship to Induced Abortion", *Journal of the National Cancer Institute*, 88:21, November 2, 1994. There is an overall 30 percent risk increase attributable to induced abortion based on meta-analyses of 30 years of studies. Brind, et al. (1997), *J. Epidemiol Community Health* 50:481-496. According to Dr. Angela Lanfranchi, abortion causes breast cancer in about 5% of women who have an abortion. This results in approximately 10,000 cases a year of breast cancer that can be attributed to abortion. After an induced abortion, the female is exposed to very high levels of mitogen and estrogen. This would leave her breast with more places for cancers to start. "The Breast Physiology and the Epidemiology of the Abortion Breast Cancer Link", *Imago Hominis*, 2005, pp. 228-236. The Breast Cancer Prevention Institute claims that the more estrogen a woman is exposed to in her lifetime, the higher her risk for breast cancer. Abortion in women under 18 and over 30 years old carries the greatest risk of getting breast cancer. "The Biologic Cause of the Abortion Breast Cancer Link: The Physiology of the Breast", *Breast Cancer Prevention Institute*, May 2004 (revised). Studies have shown that women who have ever used early formulations of oral contraceptives and who also have a first-degree relative with breast cancer may be at a particularly high risk for breast cancer. Women with a strong family history who have used more recent lower-dosage formulations of oral contraceptives should be advised of the risks regarding oral contraceptive use and breast cancer. "Oral Contraceptives and Breast Cancer: A Note of Caution for High-Risk Women", *The Journal of the American Medical Association*, Vol. 284, No. 14, October 11, 2000, pp. 1-6.

A 2009 study reports that oral contraceptive use contributes to younger women developing breast cancer particularly a type called triple-negative that is aggressive, more difficult to treat and has higher mortality rates. Among women \leq 40 years of age, the risk for breast cancer overall, and the risk of non-triple-negative breast cancer increased with younger age at first use. Dolle, Jessica M. and Daling, Janet R. *Risk Factors for Triple-Negative Breast Cancer in Women Under the Age 45 Years*. *Cancer Epidemiology, Biomarkers & Prevention* 2009; 18(4) April 2009, pp. 1157-1166.

Those who abort a first pregnancy are at a greater risk of subsequent long term clinical depression.... (Summer 2003) "Clinical Depression Linked to Abortion", *British Medical Journal*, 1992, pp. 151-152. Results of a New Zealand study suggest that women who experience distress as a result of having an abortion are more likely to have subsequent mental health problems. *Reactions to abortion and subsequent mental health*, *The British Journal of Psychiatry*, May 2009, Vol. 195, pp.420-426

⁴ Abstinence education meets the two-prong goal of lowering unexpected pregnancies and sexually transmitted diseases. While going through a process of emotional growth in adolescence, teens frequently get involved in risky sexual behaviors that expose them to unexpected pregnancy and sexually transmitted infections. Researchers have found that abstinence-only sex education intervention programs are effective in the prevention of unintended adolescent pregnancies. "Adolescent Pregnancy Prevention: An Abstinence-Centered Randomized Controlled Intervention in a Chilean Public High School", *Journal of Adolescent Health*, 2005, pp. 64-69. Promising programs to improve reproductive health outcomes include those that focus on early childhood investments, that involve teens in school and in outside activities (including youth development in combination with sexuality education and community volunteer learning), and those that send nurses to visit teenage mothers, which reduce their chances of becoming pregnant again. "Preventing Teenage Pregnancy, teenage mothers, which reduce their chances of becoming pregnant again. "Preventing Teenage Pregnancy,

Childbearing, and Sexually Transmitted Diseases: What Research Shows", *Child Trends Research Brief*, May 2002, pp. 1-10. True abstinence education programs help young people to develop an understanding of commitment, fidelity, and intimacy that will serve them well as the foundations of healthy marital life in the future. Abstinence education programs have repeatedly been shown to be effective in reducing sexual activity among their participants. "The Effectiveness of Abstinence Education Programs in Reducing Sexual Activity Among Youth", *The Heritage Foundation*, April 8, 2002, pp. 1-12. The Institute for Research and Evaluation conducted more than 100 evaluations of abstinence education interventions in 30 states over the past 15 years and found that well-designed and well-implemented abstinence education programs can reduce teen sexual activity by as much as one-half over a period of one to two years. *Abstinence" or "Comprehensive" Sex Education?* The Institute for Research and Evaluation, 2007.

The Birth Control Pill, Norplant, IUD, diaphragm, cervical cap, sponge, Depo-Provera and spermicides do not protect against STDs. "Preventing STDs," Wills, Judith Levine, *FDA Consumer*, Publication No. (FDA) 94-1210, June 1993. Latex Condoms may reduce but cannot eliminate the risks of contracting STDs. "Sexually Transmitted Diseases", Nestor, Lynn Paige, MSN, and O'Connell, Michelle Brott, BSN, *U.S. Department of Health & Human Services, Public Health Service*. U.S. Food and Drug Administration tests designed to measure the leakage of viral particles through latex condoms reveal significant leakage of HIV-sized particles under some conditions for one-third of the condoms tested. *Sexually Transmitted Diseases*, July - August, 1992, 194, 230-234. A U.S. government study revealed no proof that condoms prevent the transmission of the most common sexually transmitted infections, including gonorrhea, chlamydial infection, trichomoniasis, genital herpes, syphilis, chancroid, and HPV-associated diseases. "Workshop Summary: Scientific Evidence of Condom Effectiveness for Sexually Transmitted Disease (STD) Prevention," *National Institutes of Allergy and Infectious Diseases, National Institutes of Health, Department of Health and Human Services*. July 20, 2001. There's no absolute guarantee that a person won't get a sexually transmitted disease even when using a condom.
<http://www.fda.gov/ForConsumers/byAudience/ForPatientAdvocates/HIVandAIDSActivities/ucm126372.htm>
accessed 5/31/12 Page Last Updated: 07/22/2010

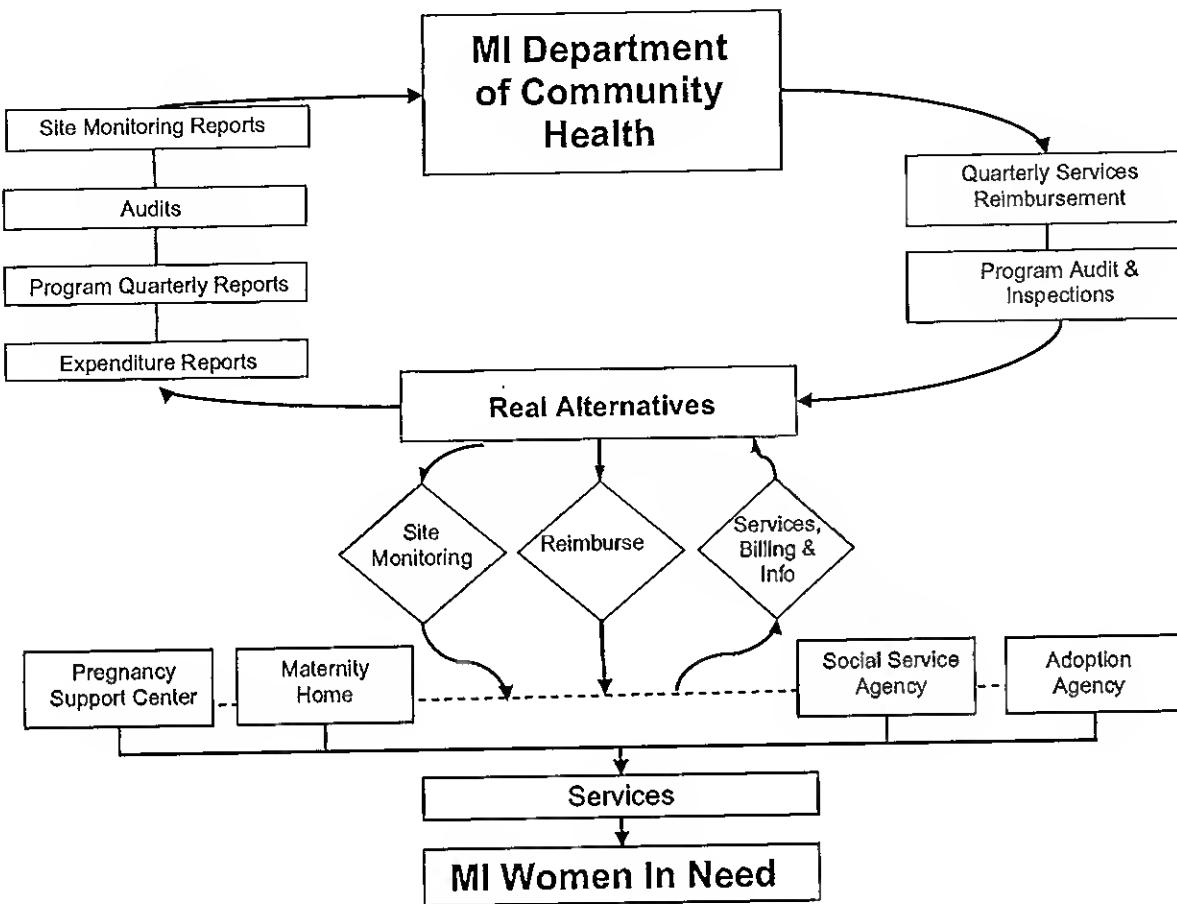
A large number of teens and some adults may be engaging in oral sex to prevent pregnancy and sexually transmitted diseases. However, a report from the National Center for Health Statistics (a division of the CDC) cited evidence that HIV, gonorrhea, Chlamydia, chancroid, and syphilis can all be transmitted through oral sex. "Oral Sex Is Common Among Teens to Prevent STDs and Pregnancy", *MedPage Today*, September 16, 2005, pp. 1-4. Herpes, gonorrhea, syphilis, hepatitis A, B, and C, and HIV all can be transmitted through oral sex. <http://teens.webmd.com/rm-quiz-safe-sex> accessed 5/31/12 Page last Reviewed by Brunilda Nazario, MD on August 26, 2011.

When compared to teens that are not sexually active, teenage boys and girls who are sexually active are significantly less likely to be happy and more likely to feel depressed. Also, when compared to teens that are not sexually active, teenage boys and girls who are sexually active are significantly more likely to attempt suicide. "Sexually Active Teenagers Are More Likely to be Depressed and to Attempt Suicide", *The Heritage Foundation*, June 2, 2003, pp. 1-8.

Females with a history of casual sex report most depressive symptoms. For females, as the number of sexual partners increase, depressive symptoms increase as well. *No Strings Attached: The Nature of Casual Sex in College Students*, *The Journal of Sex Research*, Vol. 43, No. 3, August 2006, pp. 255-267. STDs are one of the most critical health challenges facing the nation today.

A CDC study estimated that 1 in 4 (26%) young women between the ages of 14-19 years old in the United States are infected with at least one of the most common sexually transmitted diseases. Nationally Representative CDC Study Finds 1 in 4 Teenage Girls Has a Sexually Transmitted Disease, *2008 National STD Prevention Conference*, Press Release, March 11, 2008.

Exhibit 3



Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Wednesday, March 02, 2016 6:34 PM
To: Kevin I. Bagatta, Esquire (ra-president@comcast.net)
Cc: Thomas A. Lang, Esq. (ra-operations@comcast.net)
Subject: FW: Budget Revision
Attachments: Real Alternatives Amendment S.pdf

Good evening Kevin,

Attached is the amendment with your requested budget category changes. Please review and return to me two signed copies and I will forward for processing. Thank you and have a good evening.

Barbara (Quess) Derman, MSW

Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: Hensler, Jeanette (DHHS)
Sent: Wednesday, March 02, 2016 10:59 AM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Subject: FW: Budget Revision

Hi Quess,

Attached is the amendment Real Alternatives requested for their budget category changes. Please review and forward this to Real Alternatives. Ask them to sign two copies and return to you.

Please let me know if you have any questions.

Thank you

Jeanette Hensler

MDHHS, Bureau of Purchasing

517-241-8764

Derman, Barbara (DHHS)

From: Hensler, Jeanette (DHHS)
Sent: Friday, March 04, 2016 11:39 PM
To: Derman, Barbara (DHHS)
Subject: Re: Budget Revision

Thank you for the update. I have not received the returned amendment.

From: Derman, Barbara (DHHS)
Sent: Friday, March 4, 2016 3:58:07 PM
To: Hensler, Jeanette (DHHS)
Subject: FW: Budget Revision

Jeanette,
I sent the document to Real Alternatives for signature and return as you requested on Wednesday evening, but I haven't seen anything back from them. It occurred to me that perhaps they sent it directly to you? Please let me know if you have received it, otherwise, I'll follow up with them on Monday.

I just wanted to alert you that this budget amendment got held up at our end only because Tom Lang at Real Alternatives had not included me or Paulette on the request, but sent it directly to you. We were fine with it, and would certainly have moved it along. I felt badly and thought I'd missed it, but when I went back through all my emails, I realized that we hadn't been on it at all. So just wanted to alert you in case this happens again ☺.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

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To: Kevin I. Bagatta, Esquire (ra-president@comcast.net) <ra-president@comcast.net>
Cc: Thomas A. Lang, Esq. (ra-operations@comcast.net) <ra-operations@comcast.net>
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Attached is the amendment with your requested budget category changes. Please review and return to me two signed copies and I will forward for processing. Thank you and have a good evening.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: Hensler, Jeanette (DHHS)
Sent: Wednesday, March 02, 2016 10:59 AM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Subject: FW: Budget Revision

Derman, Barbara (DHHS)

From: Cliff <ra-finance@comcast.net>
Sent: Wednesday, March 09, 2016 5:39 PM
To: Derman, Barbara (DHHS)
Cc: Tom Lang
Subject: Re: MI FSR & Expenses for January 2016
Attachments: MI FSR & Expenses Jan 2016 Revised.pdf

Quess,
Please see attached Michigan FSR with the corrected budget.
Cliff McKeown

From: "Derman, Barbara (DHHS)" <DermanB@michigan.gov>
Date: Tuesday, March 8, 2016 3:46 PM
To: Cliff <ra-finance@comcast.net>
Subject: FW: MI FSR & Expenses for January 2016

Cliff, I asked Jeanette, just to be sure about the FSR.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: Hensler, Jeanette (DHHS)
Sent: Tuesday, March 08, 2016 3:41 PM
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>
Subject: RE: MI FSR & Expenses for January 2016

We have not received the signed amendment yet and Accounting will not process the payment until the amendment is processed if the budgeted amounts don't match. You are correct to advise him to use the prior budgets.

Thank you
Jeanette

From: Derman, Barbara (DHHS)
Sent: Tuesday, March 8, 2016 12:41 PM
To: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>
Subject: FW: MI FSR & Expenses for January 2016

Jeanette,
I think he did this FSR based on the new amendment? I haven't received the signed copies back yet, though the CEO did email me Friday evening that he had mailed them. So I asked him to do it with the budget they were under in January, that's correct, right?

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
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PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968

Derman, Barbara (DHHS)

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Sent: Wednesday, March 09, 2016 5:39 PM
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Cc: Tom Lang
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Attachments: MI FSR & Expenses Jan 2016 Revised.pdf

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Cliff McKeown

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Date: Tuesday, March 8, 2016 3:46 PM
To: Cliff <ra-finance@comcast.net>
Subject: FW: MI FSR & Expenses for January 2016

Cliff, I asked Jeanette, just to be sure about the FSR.

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DermanB@michigan.gov

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To: Hensler, Jeanette (DHHS) <HenslerJ1@michigan.gov>
Subject: FW: MI FSR & Expenses for January 2016

Jeanette,
I think he did this FSR based on the new amendment? I haven't received the signed copies back yet, though the CEO did email me Friday evening that he had mailed them. So I asked him to do it with the budget they were under in January, that's correct, right?

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968

DermanB@michigan.gov

From: Cliff [mailto:cmckeown@realalternatives.local] **On Behalf Of Cliff**
Sent: Tuesday, March 08, 2016 10:50 AM
To: FSRMDHHS <FSRMDHHS@michigan.gov>
Cc: Derman, Barbara (DHHS) <DermanB@michigan.gov>; Dunbar, Paulette Dobynes (DHHS) <dunbarp@michigan.gov>; Tom Lang <ra-operations@comcast.net>
Subject: FW: MI FSR & Expenses for January 2016

Please see attached Real Alternatives Michigan FSR for January 2016.

Best Regards,
Cliff McKeown

7810 Allentown Blvd
Suite 304
Harrisburg, PA 17112



1-888-LIFEAID

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	Of 1
Local Agency Name Real Alternatives		Program MI Pregnancy & Parenting Support Services	Code	
Street Address 7810 Allentown Blvd, Ste 304		Report Period 1-Jan-16 Thru 31-Jan-16 <input type="checkbox"/> End 3/9/16	Data Prepared	
City, State, ZIP Code Harrisburg PA 17112		Agreement Period 1-Oct-13 Thru 30-Sep-16	EL ID Number 23-2868660	
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	3,574.85	108,372.91	179,760.00	71,377.09
Services Expenses	31,237.06	573,487.75	1,320,250.00	746,762.25
8. TOTAL DIRECT	34,811.91	681,860.66	1,500,000.00	818,139.34
9a. Indirect Costs Rate #1 %				
9b. Indirect Costs Rate #2 %				
10. TOTAL EXPENDITURES	34,811.91	681,860.66	1,500,000.00	818,139.34
SOURCE OF FUNDS:				
11. State Agreement	34,811.91	681,860.66	1,500,000.00	818,139.34
12. Local				-
13. Federal				-
14. Other				-
15. Fees & Collections				-
16. TOTAL FUNDING	34,811.91	681,860.66	1,500,000.00	818,139.34
CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.				
Authorized Signature <i>Clifford W. McKeown</i>	Date 3/9/10	Title Vice President - Administration Telephone Number 717.541.7833		
Contact Person Name Clifford W. McKeown				

FOR STATE OFFICE USE ONLY

	Advance	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message:					
Authority: PA 368 of 1978 Completion: is a condition of Reimbursement			The Department of Community Health is an equal opportunity, employer, services, and programs provider.		

DCH-0304(E) (Rev. 4/04) (Excel) Previous Edition Obsolete

Real Alternatives
 Actual Administrative Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Budgeted Dollars Revised 6/25/15	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Dec 2015 Previous YTD	Jan 2016	Oct 2013 to Jan 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	32,000.00	18,000.00	38,413.41	1,326.72	39,740.13	(3,413.41)	16,673.28
VP - Administration	6,923.00	9,000.00	9,288.68	341.62	9,630.30	(2,756.63)	8,658.38
Assistant Director of Finance	1,177.00		1,776.83		1,776.83	0.12	
Accountant	2,800.00	2,750.00	2,622.36	87.13	2,709.49	177.64	2,662.87
Bookkeeper	1,400.00	2,500.00	1,330.79	18.75	1,349.54	69.21	2,481.25
Professional Development	624.00	1,000.00	412.49	76.14	488.63	211.51	923.86
Accrued Vacation & Sick	338.00					228.00	
Payroll Taxes	3,810.00	2,750.00	2,833.13	134.68	2,957.81	576.87	2,615.32
Workers Compensation Insurance	288.00	200.00	233.46	11.34	244.80	51.54	188.66
Pension	1,950.00	1,600.00	1,382.74	38.03	1,420.77	561.26	1,461.97
Employee Group Insurance	11,760.00	8,000.00	13,000.05	539.19	13,539.24	(2,629.55)	7,460.81
Job Advertising	870.00	1,000.00				100.00	1,000.00
New Employee Screening	180.00	500.00				180.00	500.00
Total Personnel	66,107.00	47,200.00	71,293.99	2,573.60	73,867.59	(5,186.62)	44,626.40
Operating							
Consulting	2,320.00	3,000.00	2,205.22		2,205.22	314.78	3,000.00
Legal	400.00	1,000.00				400.00	1,000.00
Postage/Shipping	1,000.00	2,000.00	1,104.87	9.11	1,113.98	(104.87)	1,990.89
Auditing	2,500.00	2,500.00	2,699.02	139.24	2,838.26	(160.02)	2,360.76
Travel/Lodging	500.00	500.00	312.68		312.68	187.32	500.00
Rent	7,012.01	10,000.00	8,071.11	620.31	8,691.46	(1,021.11)	9,379.60
Telephone Service	1,650.00	1,000.00	1,746.19	101.52	1,847.71	(26.19)	898.48
General Business Liability Insurance	500.00	500.00	383.58	20.76	404.34	110.42	479.24
Insurance-Directors & Officers	850.00	1,000.00	944.33	50.59	994.92	(54.59)	949.41
Office Expenses	4,018.00	9,300.00	3,804.99	39.58	3,844.57	743.01	9,260.42
Computer Resources	12,174.00	1,600.00	11,899.00		11,899.00	276.00	1,500.00
Total Operating	31,143.00	32,300.00	33,171.03	981.11	34,152.14	(28.03)	31,318.89
Equipment							
Equipment Service Contracts	500.00	500.00	333.04	20.14	353.18	166.96	479.86
Total Administrative Expenses	93,750.00	80,000.00	104,798.06	3,574.85	108,372.91	(5,045.06)	76,425.15

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Revised Budget Dollars 6/25/15	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Dec 2015 Previous YTD	Jan 2016	Oct 2013 - Jan 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	25,700.00	15,000.00	32,041.18	1,099.97	33,141.15	(6,341.18)	13,900.03
Services Coordinator	5,915.00	3,000.00	3,936.71	397.95	4,334.66	1,478.74	2,607.05
Services Assistance	535.00	500.00	863.45	462.41	1,325.86	(278.45)	37.59
Service Provider Approval	5,100.00	5,000.00	5,746.39	81.00	5,827.39	(676.39)	4,919.00
Billing Coordinator	3,500.00	3,500.00	4,196.60	153.00	4,349.60	(696.60)	3,347.00
Service Provider Monitoring	3,000.00	3,000.00	6,433.50		6,433.50	13,433.50	3,000.00
Hotline Counselor	815.00	1,000.00	552.54	32.10	584.64	292.46	967.90
Accrued Vacation & Sick	118.00					118.00	
Payroll Taxes	3,500.00	2,750.00	3,751.78	247.93	3,999.71	(351.78)	2,502.07
Workers Compensation Insurance	192.00	150.00	187.82	9.28	197.10	4.18	140.72
Pension	1,219.00	1,250.00	1,218.94	42.74	1,261.68	0.06	1,207.26
Employee Group Insurance	7,050.00	5,000.00	8,223.54	310.30	8,533.84	(573.54)	4,689.70
Total Personnel	57,224.00	40,150.00	67,152.45	2,836.68	69,989.13	(9,978.45)	37,313.32
Operating							
Client Education Materials	6,600.00	100,000.00	6,642.31		6,642.31	(42.31)	100,000.00
Services Advertising	71,700.00	100,000.00	71,116.82		71,116.82	(116.82)	100,000.00
Meetings/Seminars		5,000.00					5,000.00
Travel	6,400.00	5,000.00	3,081.64		3,081.64	(318.36)	5,000.00
Sevrs Database Consulting & Dev	13,000.00	10,000.00	14,202.94	63.75	14,266.69	(1,262.94)	9,936.23
Client Services	431,776.00	450,350.00	377,789.64	27,975.04	405,765.58	53,986.36	428,374.06
Hotline Referral System	150.00	500.00	553.59	44.59	598.18	196.41	455.41
Contract Closeout Cost	10,000.00					10,000.00	
Total Operating	539,526.00	676,850.00	473,386.94	28,084.28	501,471.22	66,139.06	648,765.72
Equipment							
Pregnancy Test Kits	1,500.00	3,000.00	1,711.30	316.10	2,027.40	1,788.70	2,683.90
Total Services Expenses	600,250.00	720,000.00	542,250.69	31,237.06	573,487.75	57,999.31	688,762.94

Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Thursday, March 10, 2016 4:26 PM
To: FSRMDHHS; Klein, Breann (DHHS)
Subject: FW: Real Alternatives FSR
Attachments: Jan16FSR.pdf

Good afternoon Breann,
Attached please find the approved January FSR for the Real Alternatives program. Please let me know if you have any questions.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	Of 1
Local Agency Name Real Alternatives Street Address 7810 Allentown Blvd, Ste 304 City, State, ZIP Code Harrisburg PA 17112		Program MI Pregnancy & Parenting Support Services	Costs Date Prepared 3/0/16	
		Report Period 1-Jan-16 Thru 31-Jan-16	End 31-Jan-16	File ID Number 23-2868060
		Agreement Period 1-Oct-13 Thru 30-Sep-16		
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	3,574.85	108,372.91	179,760.00	71,377.09
Services Expenses	31,237.06	573,487.75	1,320,250.00	746,762.25
8. TOTAL DIRECT	34,811.91	681,860.66	1,500,000.00	818,139.34
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	34,811.91	681,860.66	1,500,000.00	818,139.34
SOURCE OF FUNDS:				
11. State Agreement	34,811.91	601,860.66	1,500,000.00	818,139.34
12. Local				
13. Federal				
14. Other				
15. Fees & Collections				
16. TOTAL FUNDING	34,811.91	681,860.66	1,500,000.00	818,139.34
CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.				
Authorized Signature <i>Clifford W. McKeown</i>	05/0 3/9/10	Title Vice President - Administration Telephone Number 717.641.7833		
Contact Person Name Clifford W. McKeown				

FOR STATE OFFICE USE ONLY

	Advance	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message:

Authority: PA 368 of 1978 Completion: Is a condition of Reimbursement	The Department of Community Health is an equal opportunity, employer, services, and programs provider.
--	--

DCR-0304(E) (Rev. 4/04) (Excel) Previous Edition Obsolete

*Reviewed &
Approved
Barbara Den
3/9/16*

Real Alternatives
 Actual Administrative Expenses
 Michigan Fiscal Year 2013-2015

Cost Category	Budgeted Dollars	FY 15-16 Budgeted Dollars	Oct 2013-Dec 2015	Jan 2016	Oct 2013 to Jan 2016 YTD	\$700,000 Remaining Budget	\$800,000 Remaining Budget
	Revised 6/25/15	10/1/15 - 09/30/16	Previous YTD			FY 13-15	10/1/15 - 09/30/16
Personnel							
President & CFO	15,000.00	18,000.00	38,413.11	1,326.72	39,740.13	1,413.11	10,673.28
VP - Administration	6,923.00	9,000.00	9,288.64	341.62	9,630.30	14,763.63	8,658.38
Assistant Director of Finance	1,777.00		1,776.23		1,776.23	0.12	
Accountant	2,000.00	2,750.00	2,622.36	87.13	2,709.49	177.64	2,662.87
Bookkeeper	1,400.00	2,500.00	1,330.79	18.75	1,349.54	69.21	2,481.25
Professional Development	524.00	1,000.00	412.49	76.34	488.63	211.51	923.86
Accrued Vacation & Sick	732.00					228.00	
Payroll Taxes	6,839.00	2,750.00	2,833.13	134.68	2,967.81	946.87	2,615.32
Workers Compensation Insurance	745.00	200.00	233.46	11.34	244.80	51.54	188.66
Pension	1,950.00	1,600.00	1,382.70	38.03	1,420.77	567.26	1,161.97
Employee Group Insurance	11,040.00	8,000.00	13,000.05	539.19	13,539.24	17,000.00	7,480.81
Job Advertising	180.00	1,000.00				100.00	1,000.00
New Employee Screening	180.00	600.00				120.00	600.00
Total Personnel	66,197.00	47,200.00	71,293.99	2,573.60	73,867.59	15,136.93	44,626.40
Operating							
Consulting	7,120.00	3,000.00	2,205.77		2,205.22	110.78	3,000.00
Legal	600.00	1,000.00				400.00	1,000.00
Postage/Shipping	1,000.00	2,000.00	1,104.87	9.11	1,113.98	(141.21)	1,990.89
Auditing	2,500.00	2,500.00	2,699.02	139.24	2,838.26	(150.02)	7,360.76
Travel/Lodging	500.00	500.00	312.63		312.63	187.32	500.00
Rent	7,000.00	10,000.00	8,071.15	620.31	8,691.46	(1,971.35)	9,379.69
Telephone Service	1,650.00	1,000.00	1,746.19	101.52	1,817.71	(95.19)	898.48
General Business Liability Insurance	500.00	500.00	383.58	20.76	404.34	119.42	479.24
Insurance: Directors & Officers	850.00	1,000.00	944.33	50.59	994.92	(14.33)	949.41
Office Expenses	4,018.00	9,300.00	3,804.99	39.58	3,844.51	243.01	9,260.42
Computer Resources	12,175.00	1,500.00	11,899.00		11,899.00	275.00	1,500.00
Total Operating	17,143.00	37,300.00	33,171.03	981.11	34,152.14	(23.03)	31,318.89
Equipment							
Equipment Service Contracts	540.00	500.00	333.04	20.14	353.18	104.96	479.86
Total Administrative Expenses	92,750.00	80,000.00	105,798.06	3,574.85	108,372.91	(5,645.93)	76,425.15

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	Budgeted Budget Dollars 6/30/15	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Dec 2015 Previous YTD	Jan 2016	Oct 2013 - Jan 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	25,700.00	15,000.00	32,041.18	1,099.97	33,141.15	(6,341.15)	13,900.03
Services Coordinator	5,015.00	3,000.00	3,936.71	397.95	4,334.66	1,913.79	2,602.05
Services Assistance	545.00	600.00	863.45	462.41	1,325.86	(735.41)	37.59
Service Provider Approval	5,100.00	5,000.00	5,746.39	81.00	5,827.39	(646.39)	4,919.00
Billing Coordinator	3,589.00	3,500.00	4,196.60	153.00	4,349.60	(660.60)	3,347.00
Service Provider Monitoring	3,750.00	3,600.00	6,433.50		6,433.50	(1,413.50)	3,000.00
Hotline Counselor	895.00	1,000.00	552.54	32.10	584.64	(92.64)	967.90
Accrued Vacation & Sick	118.00					118.00	
Payroll Taxes	1,400.00	2,750.00	3,751.78	247.93	3,999.71	(151.78)	2,502.07
Workers Compensation Insurance	192.00	160.00	187.87	0.28	197.10	4.18	140.72
Pension	1,319.00	1,250.00	1,218.94	42.74	1,261.63	0.05	1,207.26
Employee Group Insurance	1,650.00	5,000.00	8,223.54	310.30	8,533.84	(473.34)	4,689.70
Total Personnel	52,321.00	40,150.00	67,152.45	2,836.68	69,989.13	(9,978.45)	37,313.32
Operating							
Client Education Materials	6,600.00	100,000.00	6,642.31		6,642.31	(42.31)	100,000.00
Services Advertising	71,000.00	100,000.00	71,116.82		71,116.82	(116.82)	100,000.00
Meetings/Seminars		5,000.00					5,000.00
Travel	6,450.00	5,000.00	3,081.64		3,081.64	(318.36)	5,000.00
Services Database Consulting & Dev	13,660.00	10,000.00	14,202.91	63.75	14,266.69	(1,623.91)	9,936.75
Client Services	411,775.00	456,350.00	377,789.64	27,975.94	405,765.58	53,986.36	428,374.06
Hotline Referral System	750.00	600.00	553.59	41.59	598.18	196.41	455.41
Contract Closeout Cost	10,000.00					10,000.00	
Total Operating	539,526.60	676,850.00	473,380.94	28,084.28	503,471.22	66,119.05	648,765.72
Equipment							
Pregnancy Test Kits	3,070.00	3,000.00	1,711.30	316.10	2,027.40	1,148.70	2,683.90
Total Services Expenses	600,250.69	720,000.00	532,250.69	31,237.06	573,487.75	57,999.31	688,761.94

Derman, Barbara (DHHS)

From: Cliff <cmckeown@realalternatives.local> on behalf of Cliff <ra-finance@comcast.net>
Sent: Tuesday, March 08, 2016 10:50 AM
To: FSRMDHHS
Cc: Derman, Barbara (DHHS); Dunbar, Paulette Dobynes (DHHS); Tom Lang
Subject: FW: MI FSR & Expenses for January 2016
Attachments: MI FSR & Expenses Jan 2016.pdf

Please see attached Real Alternatives Michigan FSR for January 2016.

Best Regards,
Cliff McKeown

7810 Allentown Blvd
Suite 304
Harrisburg, PA 17112



1-888-LIFEAID

Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Monday, April 25, 2016 2:58 PM
To: Cliff; FSRMDHHS; Dunbar, Paulette Dobynes (DHHS)
Cc: Tom Lang; Kevin Bagatta
Subject: RE: Michigan Program Expenses for March 2016

Thanks Cliff,
Reviewed and forwarded on.

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

From: Cliff [mailto:cmckeown@realalternatives.local] **On Behalf Of Cliff**
Sent: Monday, April 25, 2016 12:06 PM
To: FSRMDHHS <FSRMDHHS@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>; Dunbar, Paulette Dobynes (DHHS) <dunbarp@michigan.gov>
Cc: Tom Lang <ra-operations@comcast.net>; Kevin Bagatta <ra-president@comcast.net>
Subject: Michigan Program Expenses for March 2016

Please see attached Real Alternatives Michigan FSR for March 2016.
Best Regards,
Cliff McKeown

7810 Allentown Blvd
Suite 304
Harrisburg, PA 17112



1-888-LIFEAID

Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Monday, April 25, 2016 2:57 PM
To: FSRMDHHS; Klein, Breann (DHHS)
Subject: Real Alternatives FSR for Feb & March 2016
Attachments: RealAltFSRMarch2016.pdf; RealAltFSRFeb2016.pdf

Good afternoon Breann,
Attached please find the Real Alternatives FSRs for February and March 2016.

Thanks

Barbara (Quess) Derman, MSW
Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	CH 1
Local Agency Name Real Alternatives Street Address 7810 Allentown Blvd, Ste 304 City, State, ZIP Code Harrisburg PA 17112		Program MI Pregnancy & Parenting Support Services Report Period 1-Mar-16 Thru 31-Mar-16 <input type="checkbox"/> Final Agreement Period 1-Oct-13 Thru 30-Sep-16	Date Prepared 4/25/16	FCIO Number 23-2888680
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	6,848.13	120,364.68	184,798.06	64,433.38
Services Expenses	62,860.68	670,100.08	1,315,201.94	645,101.86
8. TOTAL DIRECT	69,508.81	790,464.76	1,600,000.00	709,535.24
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	69,508.81	790,464.76	1,600,000.00	709,535.24
SOURCE OF FUNDS:				
11. State Agreement	69,508.81	790,464.76	1,600,000.00	709,535.24
12. Local				
13. Federal				
14. Other				
15. Fees & Collections				
16. TOTAL FUNDING	69,508.81	790,464.76	1,600,000.00	709,535.24

CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.

Authorized Signature <i>Clifford W. McKeown</i>	Date 4/25/16	TA# Vice President - Administration
Contact Person Name Clifford W. McKeown		Telephone Number 717.541.7833

FOR STATE OFFICE USE ONLY

	Advance	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message:					
Authority: PA 368 of 1978 Completion: Is a condition of Reimbursement			The Department of Community Health is an equal opportunity, employer, services, and programs provider.		

DCH-0304(E) (Rev. 4/04) (Excel) Previous Edition Obsolete

*Revised & Applied
B. L. in B. L. 4/25/16
absentee*

Actual Administrative Expenses
Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 to FEB 2016 YTD	MAR 2016	Oct 2013 to MAR 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	23,413.41	18,000.00	41,226.16	2,317.72	43,543.88		12,869.53
VP - Administration	9,228.68	9,000.00	10,276.73	1,338.49	11,615.22		6,673.46
Assistant Director of Finance	1,776.33		1,776.88		1,776.88		
Accountant	2,632.36	2,750.00	2,812.00	312.63	3,124.63		2,247.73
Bookkeeper	1,330.79	2,500.00	1,429.23	220.32	1,619.55		2,181.24
Professional Development	412.49	1,000.00	692.02	98.60	790.62		621.87
Accrued Vacation & Sick							
Payroll Taxes	2,833.13	2,750.00	3,145.80	316.78	3,462.98		2,120.55
Workers Compensation Insurance	233.46	200.00	260.38	13.45	273.83		159.63
Pension	1,357.74	1,500.00	1,484.18	117.18	1,601.36		1,281.38
Employee Group Insurance	13,000.03	8,000.00	14,410.00	619.96	15,059.96		5,940.09
Job Advertising		1,000.00					1,000.00
New Employee Screening		600.00					500.00
Total Personnel	71,293.99	47,200.00	77,513.38	5,385.13	82,898.51		35,595.48
Operating							
Consulting	2,203.22	3,000.00	2,357.29	143.50	2,500.79		2,703.43
Legal		1,000.00					1,000.00
Postage/Shipping	1,104.67	2,000.00	1,231.18	268.54	1,399.72		1,605.15
Auditing	2,659.02	2,500.00	3,029.51	165.17	3,194.71		2,004.31
Travel/Lodging	312.63	500.00	312.68		312.68		500.00
Rent	8,071.15	10,000.00	9,309.71	533.75	9,843.49		8,227.66
Telephone Service	1,746.19	1,000.00	1,972.15	33.96	2,006.11		740.08
General Business Liability Insurance	183.68	500.00	432.86	24.63	457.49		426.69
Insurance-Officers & Officers	944.31	1,000.00	1,064.42	60.01	1,124.43		819.90
Office Expense	3,604.99	9,300.00	4,012.13	203.84	4,215.97		8,889.02
Computer Resources	11,829.00	1,600.00	11,899.00		11,899.00		1,500.00
Total Operating	33,171.03	32,300.00	35,620.99	1,433.40	37,054.39		28,416.64
Equipment							
Equipment Service Contracts	233.01	500.00	382.18	29.60	411.78		421.26
Total Administrative Expenses	101,798.06	80,000.00	113,516.55	6,849.13	120,364.68		64,433.38

Actual Services Expenses
Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Feb 2016 YTD	MAR 2016	Oct 2013 - MAR 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	32,011.18	15,000.00	35,078.23	1,994.96	37,023.19		10,017.99
Services Coordinator	3,936.71	3,000.00	5,154.49	447.05	5,601.54		1,335.17
Services Assistance	803.45	500.00	1,735.32	736.17	2,471.49		(1,108.04)
Service Provider Approval	5,745.39	5,000.00	5,849.89		5,849.89		4,836.50
Billing Coordinator	4,196.60	3,500.00	4,615.10	153.00	4,768.10		2,928.50
Service Provider Monitoring	6,133.50	3,000.00	6,433.50		6,433.50		3,000.00
Hotline Counselor	552.54	1,000.00	637.54	71.28	708.82		843.72
Accrued Vacation & Sick							
Payroll Taxes	3,751.78	2,760.00	4,347.58	292.97	4,640.55		1,861.23
Workers Compensation Insurance	187.82	150.00	209.84	11.01	220.85		110.97
Pension	1,218.74	1,250.00	1,349.36	77.08	1,426.44		1,042.50
Employee Group Insurance	3,723.54	6,000.00	9,034.96	374.05	9,409.01		3,814.53
Total Personnel	67,152.45	40,150.00	74,395.81	4,157.57	78,553.38		28,749.07
Operating							
Client Education Materials	6,612.31	100,000.00	6,612.31		6,612.31		100,000.00
Services Advertising	12,068.07	100,000.00	73,352.21	26,939.26	100,291.50	23,776.57	100,000.00
Meetings/Seminars		5,000.00					5,000.00
Travel	3,051.64	5,000.00	3,031.61		3,081.61		5,000.00
Server Database Consulting & Dev	14,102.94	10,000.00	14,479.19	233.75	14,712.94		9,490.00
Client Services	377,789.61	458,350.00	432,547.97	30,934.20	463,482.17		370,657.47
Hotline Referral System	553.50	500.00	610.31	36.20	670.54		377.05
Contract Closeout Cost							
Total Operating	526,338.19	676,850.00	530,743.69	58,143.41	588,887.10	23,776.57	590,524.52
Equipment							
Pregnancy Test Kits	1,711.30	3,000.00	2,299.90	359.70	2,659.60		2,051.70
Total Services Expenses	1595,401.91	720,000.00	607,439.40	62,660.68	670,100.08	23,776.57	621,325.29

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1 of 1	
Local Agency Name Real Alternatives Street Address 7810 Allentown Blvd, Ste 304 City, State, ZIP Code Harrisburg PA 17112		Program MI Pregnancy & Parenting Support Services Report Period 1-Feb-16 Thru 29-Feb-16 <input type="checkbox"/> final Agreement Period 1-Oct-13 Thru 30-Sep-16	Copy Data Prepared 3/29/16 File ID Number 23-2868660	
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	5,143.64	113,616.65	184,798.06	71,281.51
Services Expenses	33,951.65	607,439.40	1,315,201.94	707,762.54
8. TOTAL DIRECT	39,095.29	720,955.95	1,500,000.00	779,044.05
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	39,095.29	720,955.95	1,500,000.00	779,044.05
SOURCE OF FUNDS:				
11. State Agreement	39,095.29	720,955.95	1,500,000.00	779,044.05
12. Local				
13. Federal				
14. Other				
15. Fees & Collections	39,095.29	720,955.95	1,500,000.00	779,044.05
16. TOTAL FUNDING	39,095.29	720,955.95	1,500,000.00	779,044.05
<p>CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.</p>				
Authorized Signature <i>Clifford W. McKeown</i>	Date 3/29/16	Title Vice President - Administration Telephone Number 717.641.7833		
Contact Person Name Clifford W. McKeown				

FOR STATE OFFICE USE ONLY

	Advanced	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message:					
Authority: P.A. 368 of 1978 Completion: Is a condition of Reimbursement			The Department of Community Health is an equal opportunity, employer, services, and programs provider.		
DCI-0084(S) (Rev 4/04) (Except Previous Edition Obsolete)					

*Reviewed & Approved
Brian Deem
4/25/16*

Real Alternatives
 Actual Administrative Expenses
 Michigan Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget as 12/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 to Jan 2016 Previous YTD	FEB 2016	Oct 2013 to FEB 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	23,413.41	18,000.00	39,740.13	1,486.03	41,226.16		15,187.25
VP - Administration	9,034.68	9,000.00	9,630.30	546.43	10,276.73		8,011.95
Assistant Director of Finance	1,716.23		1,776.83		1,776.83		
Accountant	2,633.76	2,750.00	2,709.49	102.51	2,812.00		2,560.36
Bookkeeper	1,520.29	2,500.00	1,349.54	79.60	1,429.23		2,401.56
Professional Development	413.49	1,000.00	488.63	203.30	692.02		720.47
Accrued Vacation & Sick							
Payroll Taxes	3,823.13	2,750.00	2,567.81	177.99	3,145.80		2,437.33
Workers Compensation Insurance	233.46	200.00	244.80	15.58	260.38		173.08
Pension	1,382.73	1,500.00	1,420.77	63.41	1,484.18		1,398.56
Employee Group Insurance	13,000.00	8,000.00	13,539.24	870.76	14,410.00		6,590.05
Job Advertising		1,000.00					1,000.00
New Employee Screening		500.00					500.00
Total Personnel	71,393.93	47,200.00	73,867.59	3,645.79	77,513.33		40,980.61
Operating							
Consulting	2,305.22	3,000.00	2,205.22	152.07	2,357.29		2,847.93
Legal		1,000.00					1,000.00
Postage/Shipping	1,124.37	2,000.00	1,113.98	117.20	1,231.18		1,873.69
Auditing	1,492.65	2,500.00	2,838.26	191.28	3,020.54		2,169.48
Travel/Lodging	323.68	500.00	312.68		312.68		500.00
Rent	8,071.15	10,000.00	8,691.46	618.28	9,309.74		8,761.41
Telephone Service	1,746.19	1,000.00	1,817.71	124.44	1,972.15		774.04
General Business Liability Insurance	323.68	500.00	404.34	28.52	432.86		150.72
Insurance-Directors & Officers	944.33	1,000.00	994.92	69.50	1,061.42		819.91
Office Expense	3,894.72	9,300.00	3,844.57	167.55	4,012.13		9,032.86
Computer Resources	11,559.60	1,500.00	11,899.00		11,899.00		1,500.00
Total Operating	33,171.05	32,300.00	33,152.14	1,468.85	35,620.99		29,850.04
Equipment							
Equipment Service Contracts	333.64	500.00	353.18	29.00	382.18		450.86
Total Administrative Expenses	104,793.65	60,000.00	108,372.91	-5,143.64	113,516.55		71,281.51

Real Alternatives
 Actual Services Expenses
 Michigan; Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Jan 2016	Feb 2016	Oct 2013 - Feb 2016	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	33,041.15	16,000.00	33,141.15	1,837.05	35,928.23		12,012.95
Services Coordinator	3,930.71	3,000.00	4,334.66	819.83	5,154.49		1,782.22
Services Assistance	861.45	500.00	1,325.86	409.46	1,735.32		(371.87)
Service Provider Approval	5,746.39	6,000.00	5,827.39	22.50	5,849.89		4,896.50
Billing Coordinator	4,195.00	3,500.00	4,349.60	265.50	4,615.10		3,081.50
Service Provider Monitoring	5,523.50	3,000.00	6,433.50		6,433.50		3,000.00
Hotline Counselor	552.44	1,000.00	584.64	52.90	637.54		915.00
Accrued Vacation & Sick							
Payroll Taxes	3,751.73	2,750.00	3,999.71	347.87	4,347.58		2,154.20
Workers Compensation Insurance	187.82	150.00	191.10	12.74	209.84		127.98
Pension	1,213.93	1,200.00	1,261.68	87.68	1,349.36		1,119.58
Employee Group Insurance	8,223.54	5,000.00	8,513.84	501.12	9,034.96		4,188.58
Total Personnel	67,152.45	40,150.00	69,989.19	4,406.69	74,395.81		32,906.61
Operating							
Client Education Materials	6,842.31	100,000.00	6,642.31		6,642.31		100,000.00
Services Advertising	(71,068.07)	100,000.00	71,116.82	2,235.42	73,352.24	52,931.25	97,764.58
Meetings/Seminars		5,000.00					5,000.00
Travel	3,031.62	5,000.00	3,081.64		3,081.64		5,000.00
SVCS Database Consulting & Dev	14,202.94	10,000.00	14,266.69	212.50	14,479.19		9,223.75
Client Services	317,789.64	456,350.00	405,765.58	26,782.39	432,547.97		401,591.67
Hotline Referral System	553.59	600.00	598.18	42.16	610.34		413.25
Contract Closeout Cost							
Total Operating	526,338.19	676,850.00	501,471.22	29,272.47	530,743.69	52,931.25	619,493.25
Equipment							
Pregnancy Test Kits	1,711.30	3,000.00	2,027.40	272.50	2,299.90		2,411.40
Total Services Expenses	1505,261.24	720,000.00	573,487.75	33,051.65	607,039.40	52,951.25	7654,811.79

Derman, Barbara (DHHS)

From: Derman, Barbara (DHHS)
Sent: Thursday, April 28, 2016 11:45 AM
To: FSRMDHHS; Klein, Breann (DHHS)
Subject: Real Alternatives FSRs for Feb and March
Attachments: RealAlternativesFSRMarch2016.pdf; RealAlternativesFeb2016.pdf

Breann

Attached please find the corrected Real Alternatives FSRs for February and March 2016

I asked Real Alternatives to correct the FSRs and he only did the March one, so I corrected the budget lines on the one from February.

Barbara (Quess) Derman, MSW

Public Health Consultant, Reproductive & Preconception Health
Michigan Department of Health and Human Services
PO Box 30195, 109 W. Michigan Ave., Lansing, Michigan 48909
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968
DermanB@michigan.gov

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	Of 1
Local Agency Name Real Alternatives Street Address 7810 Allentown Blvd, Ste 304 City, State, ZIP Code Harrisburg PA 17112		Program All Pregnancy & Parenting Support Services Report Period 1-Feb-16 Thru 29-Feb-16 <input type="checkbox"/> Final Agreement Period 1-Oct-13 Thru 30-Sep-16	Cost Date Prepared 3/29/16 FID Number 23-2868560	
Category	Expenditures		Agreement	Balance
	Current Period	Agreement YTD	Budget	
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	5,143.64	113,516.55	184,798 184,798	71,281.61
Services Expenses	33,951.65	607,439.40	1,315,200 1,315,200	707,762.51
8. TOTAL DIRECT	39,095.29	720,955.95	1,500,000.00	779,044.05
9a. Indirect Costs Rate #1: $\frac{3}{5}$				
9b. Indirect Costs Rate #2: $\frac{3}{4}$				
10. TOTAL EXPENDITURES	39,095.29	720,955.95	1,500,000.00	779,044.05
SOURCE OF FUNDS:				
11. State Agreement	39,095.29	720,955.95	1,500,000.00	779,044.05
12. Local				
13. Federal				
14. Other				
15. Fees & Collections				
16. TOTAL FUNDING	39,095.29	720,955.95	1,500,000.00	779,044.05
CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.				
Authorized Signature <i>Clifford W. McKeown</i>	Date 3/29/16	Title Vice President - Administration Telephone Number 717-541-7833		
Contact Person Name Clifford W. McKeown				

FOR STATE OFFICE USE ONLY

	Advancs	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message:					
Authority: PA. 368 of 1978 Completion: Is a condition of Reimbursement		The Department of Community Health is an equal opportunity employer, services, and programs provider.			

DCH-6524(E) (Rev 4-04) (Ercz) Previous Edition Obsolete

*Approve Corrected
FSR for Feb. 2010
Barbara D. Danner
4/28/10*

Real Alternatives
 Actual Administrative Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 to Jan 2016 Previous YTD	FEB 2016	Oct 2013 to Feb 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	35,413.41	18,000.00	39,740.13	1,486.03	41,226.16		15,187.25
VP - Administration	9,299.64	9,000.00	9,630.30	616.43	10,276.73		8,011.95
Assistant Director of Finance	1,116.85		1,716.88		1,726.88		
Accountant	2,627.70	2,750.00	2,769.43	102.51	2,812.00		2,560.35
Bookkeeper	1,335.23	2,500.00	1,319.54	79.69	1,329.23		2,401.56
Professional Development	112.47	1,000.00	488.63	203.39	692.02		120.47
Accrued Vacation & Sick							
Payroll Taxes	1,877.14	2,750.00	2,657.81	177.93	1,145.80		2,437.33
Workers Compensation Insurance	231.46	200.00	244.80	15.58	20.38		173.08
Pension	1,351.71	1,500.00	1,420.77	63.41	1,484.18		1,398.56
Employee Group Insurance	14,040.19	8,000.00	13,539.24	870.76	14,110.00		6,590.05
Job Advertising		1,000.00					1,000.00
New Employee Screening		500.00					500.00
Total Personnel	73,292.93	47,200.00	73,867.59	3,635.79	77,513.38		40,950.61
Operating							
Consulting	2,205.22	3,000.00	2,205.22	152.07	2,357.29		2,847.93
Legal		1,000.00					1,000.00
Postage/Shipping	1,104.37	2,000.00	1,113.93	117.20	1,231.18		1,873.69
Auditing	1,091.82	2,500.00	2,838.26	191.28	3,029.54		2,169.48
Travel/Lodging	312.68	500.00	312.68		312.68		500.00
Rent	8,671.19	10,000.00	8,691.46	618.28	9,309.74		8,761.41
Telephone Service	1,766.19	1,000.00	1,817.71	124.41	1,972.15		774.01
General Business Liability Insurance	333.50	500.00	404.34	28.52	432.86		450.72
Insurance-Directors & Officers	954.22	1,000.00	994.92	69.50	1,061.42		879.91
Office Expense	2,394.73	9,300.00	3,241.57	167.56	4,012.13		9,092.86
Computer Resources	23,679.00	1,500.00	11,599.00		13,899.00		1,500.00
Total Operating	33,171.03	32,300.00	34,152.14	1,468.85	35,620.09		29,850.04
Equipment							
Equipment Service Contracts	133.24	500.00	353.18	29.00	382.18		450.86
Total Administrative Expenses	18,570.85	80,000.00	108,372.91	5,143.64	113,516.55		71,281.51

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/4/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Jan 2016 Previous YTD	Feb 2016	Oct 2013 - Feb 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	33,001.14	15,000.00	33,141.15	1,837.08	33,028.23		12,012.95
Services Coordinator	3,926.71	3,000.00	4,334.66	819.83	5,154.49		1,782.22
Services Assistance	603.45	500.00	1,325.86	409.46	1,739.32		(371.87)
Service Provider Approval	5,745.29	5,000.00	5,827.39	22.50	5,849.89		4,896.50
Billing Coordinator	3,195.61	3,000.00	3,349.60	265.50	4,615.10		3,031.50
Service Provider Monitoring	6,423.56	3,000.00	6,433.50		6,433.50		3,000.00
Hotline Counselor	552.54	1,000.00	581.61	52.90	637.54		915.00
Accrued Vacation & Sick							
Payroll Taxes	3,254.73	2,750.00	3,899.71	347.87	4,347.58		2,154.70
Workers Compensation Insurance	137.87	150.00	197.10	12.71	209.84		121.93
Pension	1,235.91	1,250.00	1,261.68	87.68	1,349.36		1,119.58
Employee Group Insurance	5,223.44	5,000.00	8,533.81	501.12	9,034.96		4,188.58
Total Personnel	67,152.45	40,150.00	69,989.13	3,406.68	74,395.81		32,906.64
Operating							
Client Education Materials	6,632.31	100,000.00	6,642.31		6,642.31		100,000.00
Services Advertising	124,053.07	100,000.00	71,116.82	2,235.42	73,352.24	52,951.25	97,761.58
Meetings/Seminars		5,000.00					5,000.00
Travel	3,631.62	5,000.00	3,031.64		3,031.64		5,000.00
SVCS Database Consulting & Dev	13,302.91	10,000.00	14,206.69	232.50	14,479.10		9,723.75
Client Services	317,780.63	456,350.00	405,765.68	26,782.39	432,517.97		401,591.67
Hotline Referral System	353.59	600.00	598.18	42.16	610.34		413.25
Contract Closeout Cost							
Total Operating	526,318.19	676,850.00	501,471.22	29,272.47	530,743.69	52,951.25	619,493.25
Equipment							
Pregnancy Test Kits	1,711.20	3,000.00	2,027.40	272.50	2,299.90		2,411.40
Total Services Expenses	785,201.93	720,000.00	573,487.75	33,951.65	607,439.40	52,951.25	654,811.29

FINANCIAL STATUS REPORT
Michigan Department of Community Health

		Contract Number 20142043	Page 1	of 1
Local Agency Name Real Alternatives		Program All Pregnancy & Parenting Support Services	Cost	
Street Address 7810 Allentown Blvd, Ste 304		Report Period 1-Mar-16 Thru 31-Mar-16	Data Prepared 4/27/16	
City, State, ZIP Code Harrisburg PA 17112		Agreement Period 1-Oct-13 Thru 30-Sep-16	FE ID Number 23-2868600	
Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	6,848.13	120,364.68	184,798.00	64,433.32
Services Expenses	62,660.68	670,100.03	1,315,202.00	615,101.92
8. TOTAL DIRECT	69,508.81	790,464.76	1,500,000.00	709,535.24
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	69,508.81	790,464.76	1,500,000.00	709,535.24
SOURCE OF FUNDS:				
11. State Agreement	69,508.81	790,464.76	1,500,000.00	709,535.24
12. Local				-
13. Federal				-
14. Other				-
15. Fees & Collections	69,508.81	790,464.76	1,500,000.00	709,535.24
16. TOTAL FUNDING	69,508.81	790,464.76	1,500,000.00	709,535.24
CERTIFICATION: I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.				
Authorized Signature <i>Clifford W. McKeown</i>	Date 4/27/16	Title Vice President - Administration		
Contact Person Name Clifford W. McKeown	Telephone Number 717.541.7833			

FOR STATE OFFICE USE ONLY

	Advance	INDEX	PCA	OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message:					
Authority: PA. 368 of 1978 Completion: is a condition of Reimbursement		The Department of Community Health is an equal opportunity employer, services, and programs provider.			
OCH-039(E) (Rev. 4/01) (Excel) Previous Edition Obsolete					

*Reviewed & Approved
Barbara Bellmer
4/28/16*

Real Alternatives
 Actual Administrative Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget 3/2/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 to FEB 2016 YTD	MAR 2016	Oct 2013 to MAR 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
President & CEO	12,413.41	17,999.59	41,226.16	7,337.72	43,543.88		11,869.12
VP - Administration	9,295.63	9,000.32	10,276.73	1,338.49	11,615.72		6,673.28
Assistant Director of Finance	1,175.93	0.12	1,776.88		1,776.88		0.12
Accountant	2,622.36	2,749.64	2,812.00	312.63	3,124.63		2,247.37
Bookkeeper	1,110.79	2,500.21	1,429.23	220.32	1,649.59		2,181.45
Professional Development	112.59	999.51	692.02	93.60	790.62		671.38
Accrued Vacation & Sick							
Payroll Taxes	7,823.13	2,749.87	3,145.80	316.78	3,462.58		2,120.42
Workers Compensation Insurance	723.45	109.54	260.38	13.45	273.83		159.17
Pension	1,392.71	1,500.26	1,484.18	117.13	1,601.36		1,281.64
Employee Group Insurance	13,030.05	7,999.95	14,410.00	649.96	15,059.96		5,940.01
Job Advertising		1,000.00					1,000.00
New Employee Screening		600.00					500.00
Total Personnel	71,293.99	37,199.01	77,513.38	5,385.13	82,898.51		35,594.49
Operating							
Consulting	2,307.22	2,000.78	2,357.29	143.50	2,500.77		2,701.21
Legal		1,000.00					1,000.00
Postage/Shipping	1,304.87	2,000.13	1,231.13	268.54	1,409.77		1,035.28
Auditing	7,051.57	2,499.93	3,029.54	165.17	3,194.71		2,634.29
Travel/Lodging	332.65	500.32	312.68		312.68		500.32
Rent	8,971.15	9,999.85	9,309.74	533.75	9,813.49		8,227.51
Telephone Service	1,746.19	999.81	1,972.15	33.96	2,006.11		739.89
General Business Liability Insurance	183.58	500.47	432.86	24.63	497.49		476.51
Insurance Directors & Officers	754.33	999.67	1,061.42	69.01	1,124.41		819.57
Office Expense	1,303.93	9,300.07	4,012.13	203.81	4,215.97	(0.00)	8,889.09
Computer Resources	31,567.03	1,500.00	11,839.00		11,939.00		1,500.00
Total Operating	31,170.97	32,300.03	35,620.99	1,433.40	37,054.39	(0.06)	28,416.67
Equipment							
Equipment Service Contracts	333.61	500.96	382.18	29.60	411.78		422.22
Total Administrative Expenses	101,792.00	80,000.00	113,516.55	6,848.13	120,364.68	(0.05)	61,433.38

Real Alternatives
 Actual Services Expenses
 Michigan: Fiscal Year 2013-2015

Cost Category	FY 13-15 Revised Budget at 2/1/16	FY 15-16 Budgeted Dollars 10/1/15 - 09/30/16	Oct 2013 - Feb 2016 YTD	MAR 2016	Oct 2013 - MAR 2016 YTD	\$700,000 Remaining Budget FY 13-15	\$800,000 Remaining Budget 10/1/15 - 09/30/16
Personnel							
Vice President	32,041.18	14,999.82	35,028.23	1,994.90	37,023.19		10,017.81
Services Coordinator	3,926.71	3,000.29	5,154.49	447.05	5,601.54		1,335.46
Services Assistance	263.15	499.56	1,735.32	736.17	2,471.49		(1,103.49)
Service Provider Approval	5,745.39	5,002.61	5,849.89		5,849.89		3,899.11
Billing Coordinator	4,196.69	3,500.40	4,615.10	153.00	4,768.10		2,928.90
Service Provider Monitoring	6,435.50	2,997.50	6,433.50		6,433.50		2,997.50
Hotline Counselor	552.94	1,000.48	637.54	71.28	703.82		844.13
Accrued Vacation & Sick							
Payroll Taxes	3,751.73	2,750.22	4,347.58	292.97	4,640.55		1,861.45
Workers Compensation Insurance	187.87	150.18	209.81	11.01	220.85		117.15
Pension	1,213.93	1,250.06	1,349.36	77.03	1,426.44		1,042.56
Employee Group Insurance	5,923.54	4,939.46	9,034.96	374.05	9,403.01		3,813.99
Total Personnel	62,152.45	40,150.55	74,395.81	4,157.57	78,553.38		28,749.62
Operating							
Client Education Materials	6,512.31	99,999.69	6,642.31		6,642.31		99,999.69
Services Advertising	124,068.13	99,999.87	73,352.24	26,939.26	100,291.50	23,776.63	99,999.87
Meetings/Seminars		5,000.00					5,000.00
Travel	3,081.61	5,000.36	3,081.61		3,081.61		5,000.36
SVCS Database Consulting & Dev	32,702.93	10,000.06	14,479.39	233.75	14,712.94		9,490.06
Client Services	377,280.64	486,350.38	432,547.97	30,934.70	463,482.17		370,657.83
Hotline Referral System	553.59	499.41	610.34	36.20	616.54		376.46
Contract Closeout Cost							
Total Operating	526,333.25	676,849.75	530,713.69	58,143.41	589,887.10	23,776.63	590,524.27
Equipment							
Pregnancy Test Kits	1,711.30	2,599.70	2,299.90	359.70	2,659.60		2,051.40
Total Services Expenses	\$92,202.00	720,000.00	607,439.40	62,660.68	670,100.08	23,776.63	621,325.29



Real Alternatives
Empowering Women for Life

FREE PREGNANCY SUPPORT SERVICES

1-888-LIFE-AID

Quarterly Status Report

January 1, 2016 to March 31, 2016

**Michigan Pregnancy and Parenting
Support Services Program**

Quarterly Report Outline

QUARTERLY REPORT OUTLINE

- I. Quarterly Administrative Report**
 - A. Significant Project Status for Quarter
 - B. Service Provider Site Monitoring and Initial Site Visit
 - C. Total Grant Funds Expended Administrative Activities
- II. Quarterly Statistical Report Total Services**
 - A. Clients by Age
 - 1. Clients by Age, Total
 - 2. Clients by Age, Client Type
 - 3. Clients by Age, Race and Client Type
 - 4. Clients by Age, Ethnicity
 - B. Visits by Age
 - 1. Visits by Age, Total
 - 2. Visits by Age, Client Type
 - C. Type of Counseling / Referral Provided by Age
 - D. Classes / Assistance Provided by Age
 - E. Hours of Counseling and Education Provided by Service Provider
 - F. Number of Calls Received on Hot Line
 - G. Number of Referrals on Hot Line by Service Provider
- III. Miscellaneous Items**
 - A. Grant Goals and Objective Status
 - B. Service Provider Reimbursement per Month
 - C. Client Outcomes

I. Quarterly Administrative Report

A. Significant Project Status

MI Significant Project Status

January 1, 2016 to March 31, 2016

Program Rollout

-Since the inception of the Program on October 1, 2013, our Program Service Providers have provided pregnancy and parenting support services to a total of 2,600 clients, at 7,900 visits!

-Of the total 2,600 clients: 1,654 Pregnant clients visited at 5,516 appointments, 666 Parent of Child clients visited at 2,002 appointments, and 280 Non-Pregnant clients visited at 382 appointments.

New Approved Service Providers

Three (3) Service Providers were approved this quarter.

- Catholic Social Services Washtenaw County
- Bethany Christian Services
- St. Vincent Catholic Charities

Advertising Campaign

Prom Season School Nurse Letters: Each school received a letter of introduction, literature samples, and an educational materials order form.

Outreach items were provided to: St. Clair County Health Dept. Teen Health Center, Thurston High School and Phoenix High School.

Google Campaign: During this quarter, RA Google Ad campaign targeting the southern region of the state generated 20,437 user clicks, directing them to www.realalternatives.org/locator.

Program Support

Service Provider Outreach: Nine sites received educational materials.

Educational Purchase: Six Service Providers participated in an opportunity to select and order needed educational materials from catalogs with a specific allotment. Items are shipped directly to each Service Provider by approved vendors. Service Providers will receive their requested materials early next quarter.

1-888-LIFE-AID Toll-Free Hotline

Twenty-two (22) hotline calls were received during this quarter.

Site Monitoring Reviews

None to report this quarter.

Initial Site Visits

Eight (8) Initial Site Visit were performed during this quarter.
(See report attached in following section.)

**B. Service Provider Site
Monitoring and
Initial Site Visit Reports**

Service Provider Site Monitoring

There are none to report this quarter.

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report

Site Name: Catholic Social Services of Washtenaw County

Address: 4925 Packard Road, Ann Arbor, MI 48108

Site #: 0700MI

Director: David Garvin, LMSW

Counties Served: Washtenaw

Date of Remote Video Visit: 2/2016

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counseling areas, office space, lavatories, safety features, pantry/storage areas, and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. Program Highlights

General Observations:

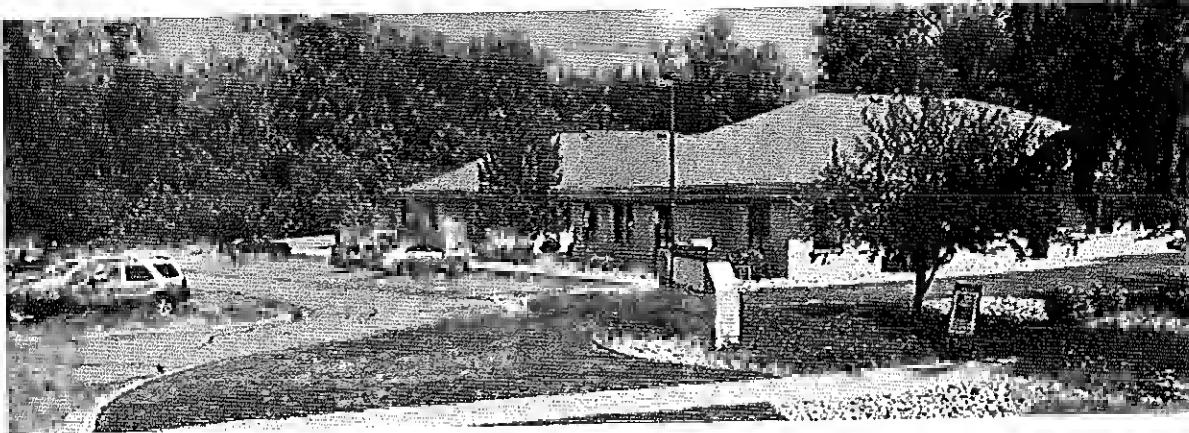
Catholic Social Services of Washtenaw County is a welcoming center. Client counseling room is welcoming and private. The waiting area is comfortable and educational material readily available to the clients.

Heather Lewis
Site Monitor's Signature

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report

Site Name: Bethany Christian Services
Address: 612 W. Lake Lansing Road, E Lansing, MI 48823



Site #: 0800MI

Site Director: Krlsta Stevens

Countles Served: Ingham

Date of Remote Video Visit: 11/19/2015

Contract signed: 3/9/2016

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counseling areas, office space, lavatories, safety features and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. Program Highlights

General Observations:

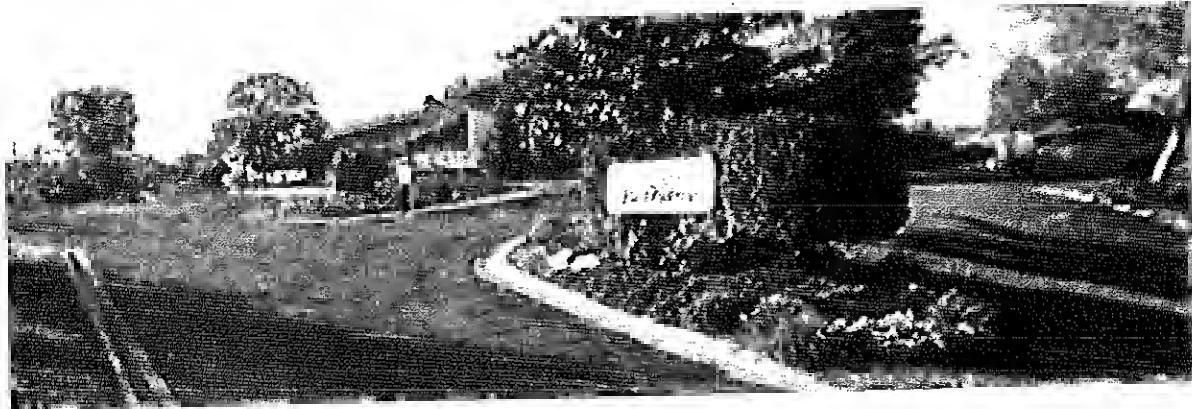
The Center is location within a plaza. Décor is welcoming. Counseling rooms are private. The waiting area is comfortable and educational material readily available to the clients. Site does not offer pantry. Center is 10 minutes from local university.

Heather Lewis
Site Monitor's Signature

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report

Site Name: Bethany Christian Services
Address: 901 Eastern Ave NE, Grand Rapids, MI 49503



Site #: 0801MI

Site Director: Jenny Klein

Counties Served: Kent

Date of Remote Video Visit: 10/21/2015

Contract signed: 3/9/2016

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counseling areas, office space, lavatories, safety features, and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. **Program Highlights**

General Observations:

Center is located in a large building and décor is welcoming. Counseling rooms are private. The waiting area is comfortable and educational material readily available to the clients. Site does not offer pantry.

Heather Lewis

Site Monitor's Signature

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report

Site Name: Bethany Christian Services
Address: 12048 James St., Holland, MI 49424



Site #: 0802MI

Site Director: Jenny Klein

Counties Served: Ottawa

Date of Remote Video Visit: 10/13/2015

Contract signed: 3/9/2016

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counseling areas, office space, lavatories, safety features and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. Program Highlights

General Observations:

Center's décor is welcoming. Counseling rooms are private. The waiting area is comfortable and educational material readily available to the clients. Site does not offer pantry.

Heather Lewis
Site Monitor's Signature

REAL ALTERNATIVES
The MI Pregnancy and Parenting Support Services Program

Initial Site Visit Report

Site Name: Bethany Christian Services
Address: 6687 Seeco Drive, Kalamazoo, MI 49009



Site #: 0803MI

Site Director: Courtney Vredevoog

Counties Served: Kalamazoo

Date of Remote Video Visit: 11/2/2015

Contract signed: 3/9/2016

Visit Conducted By: Heather Lewis

I. Facility

General Observations: All counselling areas, office space, lavatories, safety features and insurance coverage were inspected. No issues found.

II. Program Profile

General Observations: Pregnancy testing, educational program and materials, referral relationships, and site-specific information and accessibility were reviewed. No Issues found.

III. Corporate Administration

General Observations: Program records, general policies, general procedures, client confidentiality issues, and required on-site corporate records were reviewed. No issues found.

IV. Project Management & Compliance

General Observations: The program and contractual requirements of the Michigan Pregnancy and Parenting Support Services Program have been reviewed. No issues found.

V. **Program Highlights**

General Observations:

The Center's décor is very welcoming. Counseling rooms are private. The waiting area is comfortable and educational material readily available to the clients. Site does not offer pantry.

Heather Lewis

Site Monitor's Signature